



NEW LENOX PUBLIC LIBRARY DISTRICT BOARD MEETING

April 15, 2013

The regular meeting of the New Lenox Public Library District Board of Trustees was called to order at 7:04 p.m. by President Broccolo on Monday, April 15, 2013, at the New Lenox Library, 120 Veterans Parkway, New Lenox, Illinois. Present were Trustees Janet Ballerini, Louis Broccolo, Linda Evans, James Lauterbach, Colette Loecke and Dr. Edward A. Tatro. Staff present: Kate Hall, Library Director; Pam Anderson, Business Manager; Cindy Hostert, Recording Secretary. Trustee Ann Podoba was absent.

Minutes

Trustee Evans moved and Trustee Lauterbach seconded that the minutes of the March 18, 2013 meeting be approved as read. The motion passed by unanimous voice vote.

Correspondence

The board reviewed news articles, patron suggestion and election coverage noting that we still do not have final election results. Voter turnout was low. The Library has received notice from Jessie White per capita grant award of \$37,865.82.

Audience to Visitors

Mezz Stork gave a presentation on periodical management. She exited the meeting at 7:16 p.m.

Treasurer's Report

Trustee Ballerini moved and Trustee Lauterbach seconded to approve disbursements in the amount of \$130,878.25 and the motion passed by unanimous roll call vote.

Director's Report

Director Hall noted that the Atlas Trustee Workshop would be held June 8, 2013 in Orland Park.

Lincoln-Way Central High School will hold class observation on April 17.

Director Hall notes the May 3, 2013 emergency training and asks if any trustees will attend? We'll have a Police Department presentation regarding active shooter procedures. Trustee Tatro will and Trustee Broccolo may attend.

Trustee Tatro volunteered his car for use in the May 5, 2013 Loyalty Day Parade. Trustee Evans will ride. Please be there at 1:45; step-off is at 2:00 p.m.

Director's Report (cont.)

Director Hall advised that shifting around of materials upstairs is ongoing.

Circulation and door count statistics look like they're taking a big dip because they are being counted in a different way.

Gutter work is ongoing.

Committees

- Personnel no news.
- Finance: Director Hall did some follow-up of Baird vs. PMA references with regard to the remaining \$4.77 million bond callable on December 3, 2013. After review of her findings the Finance Committee moved and Trustee Loecke seconded to hire Baird to handle the refinance and the motion passed by unanimous roll call vote.
- Building and Grounds no news.
- Policy: See new business.

New Business

Director Hall gave a strategic plan update noting good results from the customer service survey. We will have results for the June meeting. Trustee Tatro asked that future updates noting "done" contain more written details.

Trustee Loecke read a resolution proclaiming appreciation for outgoing Trustee James Lauterbach's 24 years of service. Trustee Loecke read a resolution proclaiming appreciation for outgoing Trustee Janet Ballerini's 18 years of service. Trustee Loecke moved and Trustee Evans seconded to adjourn the meeting briefly to celebrate and the motion passed by unanimous voice vote and the meeting adjourned at 7:50 p.m.

Trustee Loecke moved and Trustee Evans seconded to reconvene the meeting at 8:10 p.m.

The board discussed the proposed revisions to the Study Room Policy as outlined by the Policy Committee. Trustee Broccolo suggested amending the policy to allow staff to make a photo copy of patron ID for those using the study rooms. The Policy Committee moved and Trustee Tatro seconded to approve the changes as presented and the motion passed by unanimous roll call vote.

The board discussed the new AT&T phone contract for \$27.00/month per line for four lines for three years. Director Hall notes that Pam Anderson did shop this out. Trustee Evans moved and Trustee Ballerini seconded to approve the contract and the motion passed by unanimous roll call vote.

New Business (cont.)

At 8:20 p.m. Trustee Tatro moved and Trustee Evans seconded to enter into Executive Session pursuant to 5 ILCS 120/2: Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent.

At 8:40 p.m. Trustee Ballerini moved to close the executive session. Trustee Tatro seconded the motion and it passed by unanimous roll call vote.

Trustee Evans moved and Trustee Ballerini seconded to authorize Director Hall to act in the manner discussed in closed session pursuant to ILEBP health care matters and the motion passed by unanimous roll call vote.

Adjournment

Trustee Ballerini moved and Trustee Lauterbach seconded that the meeting be adjourned. The motion passed by unanimous voice vote and the meeting adjourned at 8:45 p.m.

Respectfully submitted,

Cindy Hostert, Recording Secretary

Colette Loecke, Secretary