



NEW LENOX PUBLIC LIBRARY DISTRICT  
SPECIAL BOARD MEETING  
Building & Ground Committee  
JANUARY 19, 2017

The meeting of the New Lenox Public Library District Board of Trustees Building and Grounds Committee was called to order at 2:06 p.m. by Trustee Broccolo on Thursday January 19, 2017, at the New Lenox Library, 120 Veterans Parkway, New Lenox, Illinois.

Present were Trustees: Ann Podoba, Louis Broccolo. Colette Loecke joined the meeting at 2:50 pm.

Absent: None

Staff present: Michelle Krooswyk - Director and Recording Secretary, Dominic Anco – Maintenance Manager

Visitors: None

**Audience to Visitors**

None

**New Business**

Dominic Anco presented a list of repairs or projects that would need to be attended to within the next 5 years.

**Parking Lot**

The parking lot is in need of attention. For a complete resurfacing, the cost would be approximately \$98,000, partial resurfacing \$50,000 and sealcoating/striping \$8,000-10,000. The idea was brought forth to ask if Village would be interested to assist with this cost due to overflow of concert and special event parking into our lot. This work is tentatively planned for summer 2017.

**Fire Alarm System**

The current alarm system is in good working condition, and it is also a system that is no longer being produced. 70% of the parts for this system are still being produced. If a piece of equipment were to fail that is not available to restock, the entire fire panel would need to be replaced, which is approximately \$15,000.

**Painting**

This will be a part of the 2017-2018 fiscal year budget; includes railings, foundation and stonework. Approximate budget is \$5,000-6,000.

### **Landscaping**

For the purposes of the 2017-2018 fiscal year, \$20,000 should be budgeted. It was decided that news trees would not be purchased to replace the dozen or so trees that had been removed. The option of getting mulch donated was mentioned, which has been unsuccessfully attempted in the past and will be pursued going forward.

### **Interior Painting**

Room A and B need to be repainted

### **Carpeting**

Certain areas of the building are showing wear in the form of parts of the carpet "tenting." We would need to have two days without traffic so the new glue could adhere and cure. Although the few spots we have tried to reglue, an area near it popped up as well. Dominic recommended looking into carpet squares.

### **Desk Removal**

To remove the old desk in the New Book area would cost \$1,500-2,200.

### **Elevator Door Graffiti**

It would be difficult to remove the graffiti in the metal wood door, so Dominic suggested putting a vinyl overlay on the door to cover the damage.

### **Lighting**

Interior lighting over the main staircase has been started to be replaced with a high lift. The ballasts and lights had not been replaced since the building opened 15 years ago and now the lights should be good for another 10-15 years.

Next meeting is planned for Thursday April 6 at 2:00 pm to discuss more specific budgetary numbers to be included in the 2017-2018 budget.

### **Trustee Comments**

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### **Adjournment**

Trustee Broccolo moved and Trustee Loecke seconded that the meeting be adjourned at 2:55 p.m. Motion passed with all in favor.

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Michelle Krooswyk, Director

Respectfully Submitted,  
Michelle Krooswyk  
Recording Secretary