

## **New Lenox Public Library District**

### **Board of Trustees Meeting**

120 Veterans Parkway, New Lenox, Illinois

July 13, 2020

*Building and Grounds Committee – 6:30 pm*



### **MINUTES**

The meeting of the New Lenox Public Library District Board of Trustees Building and Grounds Committee was called to order at 6:31 p.m. by Trustee Podoba on Monday, July 13, 2020 at the New Lenox Library, 120 Veterans Parkway, New Lenox, Illinois.

**Present:** Secretary Michelle Monbrod, Trustee Ann Podoba, President Edward A. Tatro, Trustee Alex Vancina

**Present Via Zoom:** Trustee Bonnie Ulstad

**Absent:** Vice President Linda Evans

**Staff present:** Michelle Krooswyk: Director and Recording Secretary, Michael Stubler: Business Manager, Brian Goebel: Maintenance Manager

**Audience to Visitors:** None.

#### **New Business**

Maintenance Manager Brian Goebel presented updates regarding the building and overall maintenance.

- Arborvitaes planted along book return drive where dead trees were removed; two-three appear to be dying, they will be replaced by K&S Landscaping at no cost when the weather cools down.
- As reported to the Board last month, the library's water heater was replaced by Precision Control Systems after it failed, cost \$9,700.
- Second Floor air conditioning, one half of the system suffered failure; one compressor needs to be replaced, Precision will quote price, expected cost \$12,000-\$15,000.
- New outdoor tables and benches have arrived for the YS patio area. They will be built and placed as weather permits.

This year begins the planning phase of many major building improvements. Studio GC's building evaluation will be reviewed by Maintenance, the Business Office and the Director to see where we can begin in the process and how closely we can align our improvement plans to the vision set forth by Studio GC. The HVAC system takes the forefront in planning. Once repairs are completed to rectify the current situation upstairs, plans will be set into motion to begin design and planning for the replacement of the bulk of the mechanical components and inspection/repair/replacement of smaller components throughout the building.

Exterior lighting needs are also being assessed. Seating and patio area outside of Youth Services is a bit dark at night. Also, exterior wall lighting has been non-functional for years in many places on the outside of the building. Planning for this is minimal and this job has been budgeted to be completed during this fiscal year.

#### **Trustee Comments**

Trustee Ann Podoba mentioned that the flowers look very nice out front.

#### **Adjournment**

Trustee Ulstad moved and Trustee Podoba seconded that the meeting be adjourned at 6:55 p.m. Motion passed unanimously with roll call vote.

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Michelle Krooswyk, Director

Respectfully Submitted,  
Michelle Krooswyk  
Recording Secretary