



NEW LENOX PUBLIC LIBRARY
DISTRICT BOARD
SPECIAL MEETING
December 4, 2019

A special meeting of the New Lenox Public Library District Board of Trustees was called to order at 7:00 p.m. by President Tatro on Wednesday, December 4, 2019, at the New Lenox Library, 120 Veterans Parkway, New Lenox, Illinois.

Trustees Present: Edward A. Tatro, Linda Evans, Colette Loecke, Michelle Monbrod, Ann Podoba, Bonnie Ulstad, Alex Vancina

Absent: None.

Staff present: Michelle Krooswyk: Library Director, Michael Stubler: Business Manager, Brian Goebel: Maintenance Manager

Audience to Visitors

- **Rick McCarthy: Studio GC** – Rick McCarthy presented the final version of the Visioning and Needs Assessment for the New Lenox Public Library to the Library Board. A history of the traditional use of libraries was explained along with how libraries are utilized today. Studio GC's new model focuses on libraries as a vehicle for providing services that are described by 3 verbs: Consume, Connect and Create. Demographics were collected and collocated into discernable data for the report. Overall, it was found that the New Lenox Public Library District serves a community that has a high percentage of families and established residents, high level of education, and higher than average income as compared to state and national data. Also, many of the data sets point back to a funding level that is less than half of other libraries serving a similar population and/or population size. This has caused an inability to modernize, not maintain an appropriate level of service, and operating on a very lean staff. Suggestions to building updates were provided to satisfy needs of patrons, which included more study rooms, patron accessible reference desks, expanding the storytime room to accommodate more children, expanded digital media lab space, dedicated early literacy space, more formalized space for teens and rotation of stacks to assist with sight lines for lean staffing.
- **Craig Meadows: Studio GC** – Craig Meadows explained the process of the facility assessment, which included engineers taking inventory of building components, Studio GC staff updating drawings and photo records of the interior/exterior, and processing information into data of anticipated costs. The draft was then presented to select library staff to obtain input on more specific status of equipment. This was incorporated into the final plan, which illustrated a need for \$5.4 million of anticipated building maintenance tasks in the next 10 years. These needed maintenance issues include HVAC, mechanical systems, landscaping, gutters/downspouts, electrical, carpeting, wall

painting/repair, concrete work, lighting, parking lot resurfacing, furniture, door/window replacement, and more.

Executive Session

- None.

Trustee Comments

- None

Adjournment

Trustee Ulstad moved and Trustee Vancina seconded that the meeting be adjourned at 8:17 p.m. The motion passed with all in favor.

Michelle Monbrod, Secretary

Respectfully Submitted,
Michelle Krooswyk
Recording Secretary