



NEW LENOX PUBLIC LIBRARY DISTRICT BOARD MEETING

January 20, 2014

The regular meeting of the New Lenox Public Library District Board of Trustees was called to order at 7:01 p.m., by President Broccolo on Monday, January 20, 2014, at the New Lenox Library, 120 Veterans Parkway, New Lenox, Illinois. Present were Trustees: Lou Broccolo, Dr. Ed Tatro, Ann Podoba, Colette Loecke, and Michelle Monbrod. Trustees: Linda Evans and Bonnie Ulstad were absent. Staff present: Kate Hall, Library Director; Pam Anderson, Business Manager, Alex Vancina, IT Manager, and Donna Rinker, Recording Secretary. Visitors Present: Debbie and Mark Vejvoda and Cheryl and Ryan Gamen.

Minutes

Trustee Tatro moved and Trustee Podoba seconded that the minutes of the December 16, 2014 meeting be approved as read. The motion passed by unanimous voice vote.

Audience to Visitors

Marge Fennelly, from Adult Services, spoke to the board about interlibrary loans, and exited the meeting at 7:18 p.m.

Matt Bruns, from Bruns Accounting, presented the 2013 audit. He exited the meeting at 7:21 p.m.

Correspondence

The board reviewed newspaper articles and a thank you card from staff for coffee and donuts during the Christmas holidays.

Treasurer's Report

Trustee Podoba moved and Trustee Tatro seconded to approve disbursements in the amount of \$144,540.83 and the motion passed by unanimous roll call vote.

Director's Report

Director Hall sent an rsvp for Trustees Broccolo, Loecke, and Dr. Tatro, to attend the annual Chamber dinner at the American Legion on January 28 at 6:00 p.m.

Our board was invited to attend the ILA Legislative Breakfast on Friday, February 14 at 7:45 a.m. at the Public Landing in Lockport. Director Hall will also send out an email about the breakfast.

Director Hall commented on staff and trustees attending the Digital Media Lab visits. She felt it was a very valuable experience and encouraged board members to share any equipment ideas with her.

The board was invited to sign up for the Adult Winter Reading Program.

Director Hall mentioned the hot water issue the library has been having recently, and that it has been repaired.

Board Reports

Intergovernmental Meeting: Will meet this Friday, January 24, 2014.

Digital Media Lab Visits:

Dr. Tatro commented that it was very informative and that he was very impressed with the labs visited.

Committee Reports

Personnel: Did not meet.

1. **ACTION:** Set date for Personnel Committee Meeting to review Personnel Policy. A meeting was set for March 5, at 3:30 p.m.

Finance: Did not meet.

Building and Grounds: Did not meet.
Meeting was set for Monday, January 27, at 7:00 p.m.

Policy: Did not meet.

Old Business

Review: Strategic Plan Action Items

Director Hall did not get a chance to complete staff analysis. It will be discussed at the February 2014 board meeting.

New Business

Review: Annual FY 2013 Audit

Matt Bruns did an overview of the 2013 audit. Trustee Broccolo commented that he was happy we continue to spend less than we are bringing in.

Review: Serving Our Public Chapter 9, Programming.

The Board reviewed the checklist for programming. The library currently charges for computer classes for a number of reasons and Director Hall still recommended that programs be free of charge with the exception of the computer classes. Computer classes charge \$5 in order to pay Carter Wright.

Action: Café Space:

At 8:07 p.m., Trustee Tatro moved and Trustee Podoba seconded to enter into Executive Session pursuant to 5 ILCS 120/2: the setting of a price for sale or lease of property owned by the public body;

At 8:50 p.m., Trustee Loecke moved and Trustee Monbrod seconded that we close executive session and open general session.

There was no action taken by the board. They will wait until the February 2014 meeting to make a decision on the café so the other board members can be in attendance.

Adjournment

The meeting adjourned at 8:54 p.m.

Respectfully submitted,
Donna Rinker, Recording Secretary

Colette Loecke, Secretary

