

NEW LENOX PUBLIC LIBRARY DISTRICT BOARD MEETING

March 18, 2013

The regular meeting of the New Lenox Public Library District Board of Trustees was called to order at 7:06 p.m. by President Broccolo on Monday, March 18, 2013, at the New Lenox Library, 120 Veterans Parkway, New Lenox, Illinois. Present were Trustees Janet Ballerini, Louis Broccolo, Linda Evans, James Lauterbach and Colette Loecke. Staff present: Kate Hall, Library Director; Pam Anderson, Business Manager; Cindy Hostert, Recording Secretary. Trustees Ann Podoba and Dr. Edward A. Tatro were absent. Michelle Monbrod was also present.

Minutes

Trustee Ballerini moved and Trustee Lauterbach seconded that the minutes of the February 18, 2013 meeting be approved as read. The motion passed by unanimous voice vote.

Audience to Visitors

Michelle Monbrod addressed the board regarding the upcoming Spring Arts Festival, outlining the entertainment and preparation of tickets and posters. She exited the meeting at 7:20 p.m.

Erin Hunter gave a presentation to the board outlining her duties in Youth Services. She touched on the summer reading programs and volunteers. Erin exited the meeting at 7:40 p.m.

Correspondence

The board reviewed mainly newspaper articles, along with a nice email from a patron thanking the Library for the homework help databases.

Treasurer's Report

Trustee Ballerini moved and Trustee Loecke seconded to approve disbursements in the amount of \$152,223.61 and the motion passed by unanimous roll call vote.

Director's Report

Rita will officially retire; March 26, 2013 is her last day.

We do need a car for the Loyalty Day Parade, please think about it.

Staff did conduct a survey of new card applicants and we didn't discover anything earth shattering, just typical reasons for getting a library card. As it does generate some additional staff work, the general consensus of the board is that we do not need to continue the survey.

Trustee Broccoli expressed a concern over the need for a water softener. Director Hall will check on that issue with Dominic.

Director Hall gave an update of the health insurance dispute issue, noting that we've received two letters from the Attorney General's office. Jim Fessler has become involved and essentially the Attorney General's office could take three months to resolve this non-binding issue. We've issued a FOIA request to ILEBP and although ILEBP is a trust and not FOIAable, Sheree Kozel-La Ha is and we have requested all her correspondence regarding ILEBP and the New Lenox Library for the last two years. Our employees are being taken to collection at this point by their medical providers. We need to issue a cease and desist to Allied/ILEBP and request that they pay these medical bills or the board will need to discuss going to court.

Committees

After some discussion the Personnel Committee moved and Trustee Ballerini seconded to make changes as presented to the Personnel Handbook and the motion passed by unanimous roll call vote. Said changes include but are not limited to issuing payroll to every other week, allowing staff to accrue up to 24 months' worth of vacation time, paying staff when the library is closed due to weather conditions and no more accruing of additional time off.

The Finance Committee will be looking into refinancing the bonds and potentially saving money for the tax payers. The Finance Committee moved and Trustee Evans seconded to adopt a PUBLIC FUNDS INVESTMENT POLICY to be included in the General Policy as presented and the motion passed by unanimous roll call vote.

The Policy Committee moved and Trustee Ballerini seconded to accept changes as presented to the General Policy and the motion passed by unanimous roll call vote. Said changes are mostly to language but also include a new replacement fee for lost cards, changes to the DVD rental policy limiting borrowing to three on new DVDs but no limit to older DVDs and a new policy covering inclement weather closure.

Old Business

After some discussion Trustee Evans moved and Trustee Loecke seconded approval of the RAILS Intergovernmental Agreement as presented and the motion passed by unanimous roll call vote. RAILS will have their meetings at the New Lenox Library and will pay for the needed equipment.

New Business

The board reviewed *Serving Our Public 2.0: Standards for Illinois Public Libraries*, Revised Edition Chapter 11, System and ILLINET Membership Responsibilities.

Trustee Evans moved and Trustee Ballerini seconded to approve following the Village of New Lenox's request that we close at 2 p.m. for the following Triple Play concerts/dates: Saturday, June 29: Bad Company, Saturday, July 20: Rick Springfield, Saturday, August 31: Foreigner, Friday, August 16: Eli Young Band and the motion passed by unanimous roll call vote.

Director Hall gave a Strategic Plan update and noted that Colleen Waltman has applied for a \$4,400 Back to Basics Grant as a resource for job seekers.

Adjournment

Trustee Evans moved and Trustee Ballerini seconded that the meeting be adjourned. The motion passed by unanimous voice vote and the meeting adjourned at 8:25 p.m.

Respectfully submitted,

Cindy Hostert, Recording Secretary

Colette Loecke, Secretary