



NEW LENOX PUBLIC LIBRARY DISTRICT BOARD MEETING

March 17, 2014

The regular meeting of the New Lenox Public Library District Board of Trustees was called to order at 7:04 p.m., by President Broccolo on Monday, March 17, 2014, at the New Lenox Library, 120 Veterans Parkway, New Lenox, Illinois.

Present were Trustees: Lou Broccolo, Colette Loecke, Michelle Monbrod, Linda Evans, Bonnie Ulstad, Ann Podoba, and Ed Tatro.

Staff present: Kate Hall, Library Director; Pam Anderson, Business Manager, Alex Vancina, IT Manager, and Donna Rinker, Recording Secretary.

Visitors Present: Rose Gilman, Adult Librarian

Minutes

Trustee Ulstad moved and Trustee Evans seconded that the minutes of the February 10, 2014 meeting be approved as read. Trustee Podoba and Dr. Tatro abstained. The motion passed by unanimous voice vote.

Audience to Visitors

Rose Gilman, Adult Librarian, spoke to the Board about programming. How programs are chosen, how far in advance they are set-up, publicity for the programs, and registration. Rose exited the meeting at 7:21 p.m.

Correspondence

The board reviewed newspaper articles and discussed some of the suggestions and comments. We received a letter from Jesse White, stating that the Per Capita Grant is fully funded in 2014, which means next year we will be receiving \$46,058.75 from the state.

Treasurer's Report

Trustee Podoba moved and Trustee Evans seconded to approve disbursements in the amount of \$132,369.28 and the motion passed by unanimous roll call vote.

Director's Report

Director Hall reminded the Trustees to fill out and return their Statement of Economic Interest forms as soon as possible.

The Digital Media Lab is moving along and Digital Services Assistant resumes are coming in from the local area.

Director Hall discussed the Café repairs, and said a soft opening of the Café is planned for March 29, with a Grand Opening planned for April 7.

The Food for Fines week brought in a total of 502 items with \$813.95 in fines being waived.

Board Reports

Trustee Broccolo attended the Intergovernmental meeting and shared information about the library. Trustees Monbrod and Broccolo, along with Director Hall attended the Illinois Library Association Legislative Breakfast.

Committee Reports

Personnel: Met on March 5, 2014.

ACTION: Approve Recommended Personnel Policy Changes

Trustee Monbrod moved and Dr. Tatro seconded that the Personnel Policy changes be approved. The motion passed by unanimous voice vote.

Finance: Did not meet.

Building and Grounds: Did not meet.

Policy: Set date for annual review of General Policy

ACTION: Trustees Broccolo, Monbrod and Ulstad, will meet on Friday, April 11, at 3:00 p.m., for the annual review of the General Policy.

Old Business

A. Review: Strategic Plan Action Items FY 2012/2013

Colleen Waltman, Adult Services Department Head, applied for a \$5000 Back to Books Grant for the Senior Center, which we did not receive.

Gordon Flesch is offering a \$100,000 Giving Back Grant for the Midwest region. We will be asking for \$3000 for the senior center.

New Business

- A. REVIEW: Serving Our Public Chapter 11 System and ILLINET Membership Responsibilities

Director Hall said that the sharing of resources is what makes Illinois libraries so great and was happy to report that New Lenox meets all of the recommended criteria for sharing resources.

- B. ACTION: Approval of Café Repair Costs not to exceed \$7,500 from Building and Grounds Fund.

Trustee Evans moved and Dr. Tatro seconded to approve the café repair costs not to exceed \$7,500. Trustees Broccolo, Tatro, Ulstad, Monbrod, Evans and Loecke voted yes. Trustee Podoba voted no. The motion passed by a vote of 6 to 1.

- C. ACTION: Approval of Logo Redesign

Dr. Tatro moved and Trustee Loecke seconded to keep the “on the Commons” wording on the logo. The motion passed by unanimous roll call vote.

Trustee Comments:

Happy St. Patrick’s Day!

Adjournment

Trustee Evans moved and Dr. Tatro seconded that the meeting be adjourned. The motion passed by unanimous voice vote and the meeting adjourned at 8:17 p.m.

Colette Loecke, Secretary

Respectfully Submitted,

Donna Rinker
Recording Secretary