



NEW LENOX PUBLIC LIBRARY DISTRICT BOARD MEETING

May 19, 2014

The regular meeting of the New Lenox Public Library District Board of Trustees was called to order at 7:00 p.m. by President Broccolo on Monday, May 19, 2014, at the New Lenox Library, 120 Veterans Parkway, New Lenox, Illinois. Present were Trustees Louis Broccolo, Linda Evans, Colette Loecke, Michelle Monbrod, and Bonnie Ulstad. Staff present: Kate Hall, Library Director; Pam Anderson, Business Manager, Alex Vancina, IT Manager, and Ashley Middleton, Digital Services Assistant.

Minutes

Trustee Evans moved and Trustee Monbrod seconded that the minutes of the April 21, 2014 general meeting be approved as read. The motion carried.

Audience to Visitors

Ashley Middleton, the new Digital Services Assistant, talked to the board about the Digital Media Lab that is opening on Monday, June 2, 2014.

The board adjourned at 7:07pm to do a tour of the Digital Media Lab. The meeting was reconvened at 7:26pm. Ashley Middleton exited the meeting at 7:26pm.

Correspondence

The library received several news articles on various programs and the Friends Spring Arts Festival. There were also some letters from children on the block apologizing for hurting a birds nest on the library property.

Treasurer's Report

Trustee Evans moved and Trustee Monbrod seconded to approve disbursements in the amount of \$181,910.31. The motion passed by unanimous roll call vote.

Director's Report

Director Hall reminded board members about the upcoming ribbon cutting for the Just 4 U Café happening on May 29 at 11:00 am.

She informed the board that Cathy Weltsch would be the new administrative assistant and would start doing the minutes at the June meeting. Director Hall also let the board know that Colleen Waltman, the Head of Adult Services, has accepted another position as Director of the Blue Island Public Library.

Director Hall shared a letter emailed to the board by Lori Vollmer concerning her daughter's volunteering at the Spring Arts Festival. After discussion and review of Director Hall's response, the board instructed Director Hall to send the letter to Ms. Vollmer.

Committee Reports

The Personnel Committee did not meet.

The Finance Committee met and made a recommendation that the board approve the FY2015 working budget as presented. The board reviewed the presented budget and asked Director Hall several questions. Trustee Evans seconded the motion made by the Finance Committee to approve the FY2015 working budget as presented. The motion carried by a unanimous roll call vote.

The Building and Grounds Committee did not meet.

The Policy Committee did not meet.

The Fundraising Committee will meet on Monday, June 16 at 6:15pm to discuss the Mini-Golf Fundraiser.

Old Business

Director Hall reviewed the strategic plan. Trustee Evans commented that we seemed to be meeting all of our goals. Trustee Loecke asked when we would be starting on the next round of planning for the strategic plan and Director Hall told her that it would be on next month's agenda.

New Business

Director Hall presented the results of the formula used to determine non-resident fees. The amount has not changed since last year. Trustee Ulstad moved to keep the non-resident fee for library cards at \$220 for an annual membership or \$110 for six months. The motion passed by a unanimous voice vote.

Trustee Evans moved to accept the following FY2015 general meeting dates:

Monday, July 21, 2014
Monday, August 18, 2014
Monday, September 15, 2014
Monday, October 20, 2014
Monday, November 17, 2014
Monday, December 15, 2014
Monday, January 19, 2015
Monday, February 9, 2015- One week early due to President's Day
Monday, March 16, 2015
Monday, April 20, 2015
Monday, May 18, 2015
Monday, June 23, 2015

Trustee Ulstad seconded. The motion passed by a unanimous voice vote.

President Broccolo appointed Trustee Evans and Ulstad to review the closed meeting minutes to determine the need for confidentiality still exists as to all or part of these minutes or recordings or that the minutes or recordings or portions thereof no longer required confidential treatment and are available for public inspection. They will report back at the June meeting.

The board asked to table the naming rights for the Digital Media Lab for six months.

At 8:16 p.m., Trustee Monbrod moved and Trustee Evans seconded to enter into Executive Session pursuant to 5 ILCS 120/2: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

At 8:30 p.m., Trustee Monbrod moved to close the executive session and reopen the regular meeting. Trustee Ulstad seconded the motion and it passed by unanimous roll call vote.

Trustee Ulstad moved that the board hire the Management Association of Illinois to perform a third party review of the employee complaint lodged by Linda McNicholas against Kate Hall, Library Director, and Colleen Waltman, Head of Adult Services. Trustee Evans seconded the motion and it passed by unanimous voice vote.

Trustee Comments

Trustee Broccolo commented that when hiring Director Hall, the board never did a background check or asked for her transcripts. Trustees Loecke and Evans said this was because the board was attempting to save money by not hiring someone to do the search. Trustees Broccolo and Ulstad asked Director Hall to obtain copies of her

transcripts and put them in her personnel file. Director Hall responded that she would do so.

Adjournment

Meeting adjourned at 8:36 p.m.

Colette Loecke, Secretary