



## **NEW LENOX PUBLIC LIBRARY DISTRICT BOARD MEETING**

June 17, 2013

The regular meeting of the New Lenox Public Library District Board of Trustees was called to order at 7:00 p.m. by President Broccolo on Monday, June 17, 2013, at the New Lenox Library, 120 Veterans Parkway, New Lenox, Illinois. Present were Trustees Louis Broccolo, Linda Evans, Colette Loecke, Michelle Monbrod, Ann Podoba and Bonnie Ulstad. Staff present: Kate Hall, Library Director; Pam Anderson, Business Manager; Cindy Hostert, Recording Secretary. Trustee Tatro was absent.

### **Minutes**

Trustee Loecke moved and Trustee Monbrod seconded that the minutes of the May 20, 2013 meeting be approved as read. The motion passed by unanimous voice vote.

### **Correspondence**

The media had a nice article on Trustees Ballerini and Lauterbach leaving.

### **Audience to Visitors**

Linda McNicholas, Adult Services, updated the board on the new Senior Center upstairs. Coffee meetings and programs such as crafts and book discussion will alternate monthly and groups with senior interests will visit and present. Linda exited the meeting at 7:15 p.m.

Michelle Monbrod, representing the Friends Group, presented the board with a check for \$7,000, proceeds from the Spring Arts Festival.

### **Treasurer's Report**

Trustee Evans moved and Trustee Loecke seconded to approve disbursements in the amount of \$187,134.49 and the motion passed by unanimous roll call vote.

### **Committees**

Personnel: None

Finance: The proposed Working Budget reflects a 7.3% increase in health care costs and a 2% salary increase across the board. Director Hall only did some salary adjustments that didn't get done last year; next year will see merit increases. Note a decrease in utilities as we continue to work on efficiency/improvements. Training lab computers need replacing. The electric and gas budget lines will see a 20% decrease. \$20,000 for exterior lighting improvements was allocated and will be matched with grants for energy upgrades such as exterior LED lights. Some concrete

**Committees (cont.)**

repair is also needed. Trustee Evans moved and Trustee Podoba seconded to approve the 2013-2014 Working Budget and the motion passed by unanimous roll call vote.

Building and Grounds: Will meet July 16 at 4:00 p.m. to discuss signage.

Policy: None

Fundraising: Met tonight

**Old Business**

Director Hall gave a Strategic Plan update noting that we are still catching up from last year's migration. Volunteers are getting caught up but their use has not come along as much as Director Hall would like. Erin Hunter has some great ideas.

**New Business**

The board reviewed *Serving Our Public 2.0: Standards for Illinois Public Libraries*, Revised Edition Chapter 2, Governance and Administration. In this regard we are golden.

Trustee Evans moved and Trustee Podoba seconded to approve ORDINANCE NO. 13- 02 An Ordinance of the New Lenox Public Library District Ascertaining the Prevailing Rate of Hourly Wages for Laborers, Workers, and Mechanics Employed on Public Works of Said District. Roll call vote went as follows: Trustee Evans yes; Podoba yes; Loecke yes; Monbrod yes; Ulstad yes; Trustee Broccoli no and the motion passed by majority roll call vote. Notice of this Ordinance will be published in The Star.

Trustee Podoba moved and Trustee Evans seconded to allow a Food for Fines program July 30-August 12. Patrons may bring in non-perishable food items for up to \$15 fine forgiveness. This is good for late fines only, not for lost or damaged materials. The motion passed by unanimous roll call vote.

Trustee Monbrod moved and Trustee Evans seconded to amend closed meeting minutes for December 2012 and January 2013 per Attorney General Binding Public Access Opinion 13-008 and the motion passed by unanimous roll call vote with Trustees Monbrod and Ulstad abstaining.

The board discussed the neighboring road project. Trustee Podoba moved and Trustee Monbrod seconded to authorize Director Hall to approve any documentation involving the Commons road project as it affects the right of way that overlaps the library's parking lot. The motion passed by unanimous roll call vote.

**Adjournment**

Trustee Podoba moved and Trustee Monbrod seconded that the meeting be adjourned. The motion passed by unanimous voice vote and the meeting adjourned at 8:10 p.m.

Respectfully submitted,  
Cindy Hostert, Recording Secretary

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Colette Loecke, Secretary