



# NEW LENOX PUBLIC LIBRARY DISTRICT BOARD MEETING

September 16, 2013

The regular meeting of the New Lenox Public Library District Board of Trustees was called to order at 7:03 p.m. by Vice President Tatro on Monday, September 16, 2013, at the New Lenox Library, 120 Veterans Parkway, New Lenox, Illinois. Present were Trustees Linda Evans, Colette Loecke, Michelle Monbrod, Ann Podoba, Dr. Edward A. Tatro. Staff present: Kate Hall, Library Director; Pam Anderson, Business Manager; Cindy Hostert, Recording Secretary. Trustees Louis Broccolo and Bonnie Ulstad were absent. Visitors Donna O'Connell and Tom Landek were also present.

## **Minutes**

Trustee Monbrod moved and Trustee Podoba seconded that the minutes of the August 19, 2013 meeting be approved as read. The motion passed by unanimous voice vote.

## **Audience to Visitors**

Joyce Bohlander, Circulation, gave a presentation to the board and exited the meeting at 7:10 p.m.

## **Correspondence**

The board reviewed a few patron suggestions and news articles.

## **Treasurer's Report**

Trustee Evans moved and Trustee Podoba seconded to approve disbursements in the amount of \$157,211.20 and the motion passed by unanimous roll call vote.

## **Director's Report**

The Friends Group is having a reception this Saturday from 1-3 p.m. It would be nice to see some Trustees visit. The Friends Group will also sponsor a golf hole.

Next year's Spring Arts Festival theme will be the Wizard of Oz.

The bond refinancing will save nearly \$250,000 over the next five years.

## **Committee Reports**

Personnel did not meet but set a meeting date for Monday, September 23<sup>rd</sup> at 1:30 p.m.  
Finance did not meet.

**Committee Reports (cont.)**

Building and Grounds is still waiting on signage estimates.  
Policy did not meet.

**Old Business**

Director Hall reviewed the strategic plan. Not much has changed since last month. Volunteers have evolved differently than expected so we might need to change that action item. Maybe we can get some teen volunteer projects going, consider a teen fundraiser like a car wash or holiday gift wrapping. Trustee Loecke suggested we revisit the fundraising issue in November after the mini golf fundraiser.

**New Business**

Trustee Evans moved and Trustee Monbrod seconded to approve the Illinois Public Library Annual Report as presented and the motion passed by unanimous voice vote.

Trustee Loecke moved and Trustee Monbrod seconded to approve the Per Capita Grant as presented and the motion passed by unanimous roll call vote.

Trustee Monbrod moved and Trustee Evans seconded to approve the 2013-14 holiday schedule and the motion passed by unanimous roll call vote. Holidays are as follows:

New Year's Eve- Tuesday, December 31, 2013  
New Year's Day- Wednesday, January 1  
Presidents' Day, Monday, February 17  
Memorial Day, Monday, May 26  
Independence Day, Friday, July 4  
Labor Day, Monday, September 1  
Veterans' Day, Tuesday, November 11  
Close at 5:00 p.m. the day before Thanksgiving, Wednesday, November 26  
Thanksgiving Day, Thursday, November 27  
Day after Thanksgiving, Friday, November 28  
Christmas Eve , Wednesday, December 24  
Christmas Day, Thursday, December 25  
New Year's Eve, Wednesday, December 31

The board reviewed *Serving Our Public 2.0: Standards for Illinois Public Libraries*, Revised Edition Chapter 5, Technology.

Trustee Podoba moved and Trustee Loecke seconded to set the Truth in Taxation hearing for October 21, 2013 at 6:55 p.m. and the motion passed by unanimous voice vote.

The board reviewed the draft of the Levy Ordinance, 13-04 as presented.

**Adjournment**

Trustee Loecke moved and Trustee Monbrod seconded that the meeting be adjourned. The motion passed by unanimous voice vote and the meeting adjourned at 7:50 p.m.

Respectfully submitted,

Cindy Hostert, Recording Secretary

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Colette Loecke, Secretary