



NEW LENOX PUBLIC LIBRARY DISTRICT BOARD MEETING October 20, 2014

The Board of Trustees Truth in Taxation Hearing of the New Lenox Public Library District was called to order at 6:55 p.m. by President Broccolo on Monday, October 20, 2014, at the New Lenox Library, 120 Veterans Parkway, New Lenox, Illinois

Present were Trustees: Louis Broccolo, Colette Loecke, Ann Podoba, Bonnie Ulstad, Linda Evans and Michelle Mondrod

Absent: Ed Tatro, Trustee; Pam Anderson, Business Manager

Staff present: Kate Hall, Library Director; Cathy Weltsch, Recording Secretary

Trustee Loecke moved and Trustee Podoba seconded to approve Truth in Taxation Hearing as presented and the motion passed by unanimous roll call vote.

Trustee Ulstad moved and Trustee Podoba seconded that the meeting be adjourned at 7:00 p. m. Motion passed by unanimous roll call vote.

Regular Meeting

The regular meeting of the New Lenox Public Library District Board of Trustees was called to order at 7:02 p.m., by President Broccolo on Monday, October 20, 2014, at the New Lenox Library, 120 Veterans Parkway, New Lenox, Illinois

Present were Trustees: Louis Broccolo, Colette Loecke, Ann Podoba, Bonnie Ulstad, Linda Evans and Michelle Mondrod

Absent: Ed Tatro ,Trustee; Pam Anderson, Business Manager

Staff present: Kate Hall, Library Director, Alex Vancina, IT Manager, and Cathy Weltsch, Recording Secretary.

Minutes

Trustee Ulstad moved and Trustee Podoba seconded that the minutes of the September 15, 2014 general and executive meetings be approved. Motion passed by a unanimous roll call vote.

Audience to Visitors

Resident came in to hear the Truth in Taxation Hearing and get clarifications as to how this works.

Nicole Swanberg, Youth Services Assistant will be rescheduled for the November 17th board meeting.

Correspondence

News articles regarding the various library programs that were offered during the Month of September were shared with the board.

Various SUGGESTIONS from the public ranging from , Computer difficulties, to changing the library hours

Thank you note from Jennie Suttle and Tom Murphy

Treasurer's Report

Trustee Evans moved and Trustee Loecke seconded to approve disbursements for September 2014 in the amount of \$141,470.52 and motion passed by unanimous roll call vote.

Staff Reports

Admin News

Staff evaluating the chairs for the meeting room; safety issues, heavy and hard to move, upholstery is worn

- Chairs that are being considered are plastic, lightweight, less expensive than the existing chairs
- Park District wants to buy the old chairs. We need to sell the old chairs to purchase the new chairs
- Trustee Broccolo asked that Director Hall to look into the chairs that were at Silver Cross hospital.
- Director Hall will bring more information to the board next month

Nominating Packets are available. Three interested parties picked packets.

FYI - The library cannot employ any family members of a board member

Digital Media Lab News

September Registrations were 15 new patrons; 95 patron; 114 hours 45 minutes

IT News

New color printers and copiers throughout the building. Staff can now use the copiers in the office instead of using the public computers.

Circulation Department News

- Monies collected from Unique Management totaled \$437.25
- Returned materials valued at \$163.00
- Kim DeVito, new clerk and Erin Collins, new page have been in training and are doing a great job
- Pattee Beckstrom, page has given notice, her last day will be October 8
- Adam DeVries, new page will be starting on October 8
- Jennie Suttle is again on medical leave for the second knee replacement
- Cari Shelton has welcomed her new son on October 14
- Cindy Bennett is the acting manager during this time

Adult Services Department News

- Amy Ingalls started as the Assistant Head of Adult Services on Monday, September 29
- Amy, Linda, and Denise are working on organizing the storage closet in the office.
- The Staff has begun weeding books in nonfiction

Youth Services Department News

- Fall story time session began September 8
- The department is developing new programs that will be offered during school vacations, and during breaks between story time sessions
- 1,000 Books Before Kindergarten Challenge will hopefully begin in the winter

Café News

None

Board Reports

Trustee Broccolo attended the New Lenox Village meeting
Old video store – Buffalo Wild Wings
Next meeting Friday, October 24th

Committee Reports

Personnel:

None

Finance:

None

Building and Grounds:

- Dominick and Director Hall are working with carpeting companies to find the best way to replace the carpeting upstairs without disrupting the patrons too much.
- Café/equipment – Dominick is keeping track of his hours working on repairs in the Café.

- Landscaping was to be completed in October. What is the status? Trustee Podoba inquired about partnering with the Village with the landscaping. Director Hall will contact Kurt and ask about this.
- Trustee Loecke made the point that a sign indicating the Library should be erected in the area by the new "Circle" drive.

Policy:

None

Fundraising:

November 2nd Mini Golf Fundraiser approaches

Old Business

A. REVIEW: Strategic Plan Action Items FY 2013/2014

No changes from last meeting. Will be wrapping up for next board meeting.

New Business

A. REVIEW: Serving our Public Chapter 6, Access

We are in complete compliance with the Facilities checklist laid out in Chapter 4.

B. ACTION: Tax Levy Ordinance

Trustee Loecke moved and Trustee Podoba seconded to approve Truth in Taxation Hearing as presented and the motion passed by unanimous roll call vote.

Executive Session

None

Trustee Comments

None

Adjournment

Trustee Evans moved and Trustee Monbrod seconded that the meeting be adjourned at 7:40 p. m. Motion passed by unanimous roll call vote.

Colette Loecke, Secretary

Respectfully Submitted,
Cathy Weltsch
Recording Secretary