



NEW LENOX PUBLIC LIBRARY DISTRICT BOARD MEETING

November 18, 2013

The regular meeting of the New Lenox Public Library District Board of Trustees was called to order at 7:02 p.m. by President Broccolo on Monday, November 18, 2013, at the New Lenox Library, 120 Veterans Parkway, New Lenox, Illinois. Present were Trustees Louis Broccolo, Bonnie Ulstad, Dr. Edward Tatro, Michelle Monbrod, Linda Evans, Ann Podoba, and Colette Loecke, Staff present: Kate Hall, Library Director; Pam Anderson, Business Manager, and Donna Rinker, Recording Secretary.

Minutes

Trustee Podoba moved and Trustee Monbrod seconded that the minutes of the October 21, 2013 meeting be approved as read.

Audience to Visitors

Liz O'Neill, Youth Services Assistant, spoke to the board and exited the meeting at 7:12 p.m.

Correspondence

The library received several news articles on various programs, and it was noted that the Mini-Golf fundraiser was well represented in the local papers.

Treasurer's Report

Dr. Tatro moved and Trustee Evans seconded to approve disbursements in the amount of \$185,017.81 and the motion passed by unanimous roll call vote.

Director's Report

Director Hall asked who was planning to attend the Chamber Party on December 10, 2013. Trustees Broccolo, Loecke, Tatro, Monbrod, Evans, Ulstad, and Podoba all said that they would be attending.

Director Hall reported that the Café will be closing December 8th. Director Hall would like to look at vending options. She said that vending options will be brought to the December board meeting, and that if the board elects to go with that option, something could be in place after Christmas.

Director Hall directed the board members as to the action going on at the Orland Park Library.

Committee Reports

Personnel Committee met and will talk at the executive session.

Finance Committee did not meet.

Building and Grounds Committee did not meet.

Policy Committee did not meet.

Old Business

Director Hall reviewed the strategic plan. Director Hall stated that staff needed more help in technology and that technology competencies for staff would be discussed at the upcoming All-Staff meeting.

New Business

The board reviewed *Serving Our Public 2.0: Standards for Illinois Public Libraries*, Revised Edition Chapter 7, Collection Management. The Library needs to increase its materials budget, but we are currently good on the size of our collection.

The Board reviewed the Closed Meeting Minutes to determine if they should be opened. Trustee Podoba moved and Dr. Tatro seconded that the minutes be kept closed. The motion passed by unanimous roll call vote.

Trustee Loecke recommended to the board that the Food for Fines program be done twice a year. Trustee Loecke moved and Trustee Ulstad seconded the motion to have a Food for fines on February 9-15. The motion passed by unanimous roll call vote.

At 8:05 p.m., Trustee Evans moved and Trustee Tatro seconded to enter into Executive Session pursuant to 5ILCS 120/2; the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

At 8:32 p.m., Trustee Evans moved to close the executive session and return to the regular meeting. Dr. Tatro seconded the motion and it passed by unanimous roll call vote.

Trustee Evans moved that the board approve the evaluation as presented in executive session for Director Hall. Trustee Podoba seconded the motion and it passed by

unanimous voice vote. Dr. Tatro will set-up a time to meet with Director Hall to go over her evaluation.

Adjournment

The meeting adjourned at 8:38 p.m.

Respectfully submitted,

Donna Rinker, Recording Secretary

Colette Loecke, Secretary