

# New Lenox Public Library District Board of Trustees Meeting

120 Veterans Parkway, New Lenox, Illinois

November 9, 2020

Regular Meeting - 7:00 p.m.



## AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Approval of General and Special Meeting Minutes:**
  - A. Policy Committee Minutes on October 12, 2020
  - B. General Meeting Minutes on October 12, 2020
4. **Audience to Visitors**
5. **Staff Report:** Brian Goebel, Maintenance Manager
6. **Board Continuing Education:** Building Safety Tour
7. **Correspondence**
8. **Director's Report**
9. **Treasurer's Report and Bills**
  - A. ACTION: Approve Disbursements for October 2020
10. **Board Reports /Committee Reports and Upcoming Meeting Dates**

A. Personnel – November 9, 2020	E. Fundraising – January 11, 2021
B. Finance – December 14, 2020	F. Intergovernmental Meeting – Zoom November 13, 2020 at 12:00 pm
C. Building & Grounds – February 8, 2021	
D. Policy – March 8, 2021	
11. **Old Business**
  - A. REVIEW: RAILS Membership Standards - Funding
  - B. REVIEW: Serving Our Public 4.0 – Chapter 12: Technology & Chapter 13: Marketing, Promotion, and Collaboration
  - C. REVIEW: Policy Review – Personnel Policies 203
  - D. REVIEW: Strategic Plan - Pillar 2: Enrich – Self-Directed Education
12. **New Business**
  - A. ACTION: APPROVE Library Health Insurance Premiums with LIMRiCC/Aetna
  - B. ACTION: APPROVE Updated Disaster Preparedness Plan
  - C. ACTION: APPROVE Updates to Holiday Closures including 2021 Calendar Dates, General Policy 205 Hours, & Personnel Policy 202 Holiday and Library Closings
  - D. ACTION: APPROVE Updates to Library Fee Structure including General Policy 204 Fees, General Policy 206 Circulation Policy
  - E. ACTION: APPROVE General Policy 210 Update: Photographing and Recording Policy
  - F. ACTION: APPROVE Personnel Policy 301 Update: Standards of Conduct and Staff Corrective Action
13. **Executive Session** pursuant to 5 ILCS 120/2: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.
14. **Trustee Comments**
15. **Adjournment**

*Any individual requiring special accommodations as specified by the Americans with Disabilities Act is requested to notify the New Lenox Public Library District - ADA Compliance Coordinator at 815- 485-2605 at least 24 hours in advance of the meeting date. Physical attendance at this public meeting is limited to 25 individuals, with library staff, trustees, and consultants having priority over members of the public. Public comments and any responses will be read into the public meeting record.*

*You may submit your public comments via email in advance of the meeting to: Michelle Krooswyk at [director@newlenoxlibrary.org](mailto:director@newlenoxlibrary.org).*

*You may listen to the meeting by participating in a telephone conference call as follows,*

*dial-in number: 1-312-626-6799 with meeting ID: 857 8045 9249, password: 326628. Participation can also be done via:*

*<https://us02web.zoom.us/j/86780459249?pwd=LzFMWWhHbnpnMDIYTm1KNm1CdE1idz09>*