

New Lenox Public Library District Board of Trustees Meeting

120 Veterans Parkway, New Lenox, Illinois

April 12, 2021

Regular Meeting - 7:00 p.m.



AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Audience to Visitors**
4. **Staff Report:** Ashley Middleton, Digital Services Manager
5. **General and Special Meeting Minutes**
 - A. ACTION: Approve Policy Committee Minutes on March 8, 2021, General Meeting Minutes on March 8, 2021, Personnel Committee Minutes on March 22, 2021, & Closed Session Minutes on March 22, 2021
6. **Correspondence & Director's Report**
7. **Treasurer's Report and Bills**
 - A. ACTION: Approve Disbursements for March 2021
8. **Board Reports /Committee Reports and Upcoming Meeting Dates**

A. Policy – October 11, 2021	D. Continuing Education– June 14, 2021
B. Personnel – November 8, 2021	E. Building & Grounds – July 12, 2021
C. Finance – May 10, 2021	F. Intergovernmental Meeting - TBD
9. **Old Business**
 - A. REVIEW: RAILS Membership Standards – Funding
 - B. REVIEW: Serving Our Public 4.0 – Chapter 4: Access
 - C. REVIEW: Policy Review – General Policies 103 & 106, Personnel Policies 101 & 310
 - D. REVIEW: Strategic Plan Review for Pillar 1: Inform – Research Assistance and Instruction
10. **New Business**
 - A. ACTION: APPROVE HR Source Compensation Study and recommended Pay Grade Assignments
 - B. ACTION: APPROVE results of annual audit by Hearne and Associates
 - C. ACTION: APPROVE Board Bylaws
 - D. REVIEW: Discuss slate of nominations for Board Officers
 - E. REVIEW: Introduce phone system Request for Proposal
11. **Board Continuing Education:** Review New Trustee Orientation process
12. **Executive Session** pursuant to 5 ILCS 120/2: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity
13. **Trustee Comments**
14. **Adjournment**

Any individual requiring special accommodations as specified by the Americans with Disabilities Act is requested to notify the New Lenox Public Library District - ADA Compliance Coordinator at 815- 485-2605 at least 24 hours in advance of the meeting date. Physical attendance at this public meeting is limited to 50 individuals, with library staff, trustees, and consultants having priority over members of the public. Public comments and any responses will be read into the public meeting record.

You may submit your public comments via email in advance of the meeting to: Michelle Krooswyk at director@newlenoxlibrary.org.

*You may listen to the meeting by participating in a telephone conference call as follows,
dial-in number: 1-312-626-6799 with meeting ID: 884 4530 3708, password: 842526. Participation can also be done via:
<https://us02web.zoom.us/j/88445303708?pwd=TnQ4OVJaaGdYWmhZSm04YytOUiR3QT09>*