

**New Lenox Public Library District
Board of Trustees
Finance Committee Meeting**

120 Veterans Parkway, New Lenox, Illinois

May 10, 2021

Finance Committee Meeting - 6:00 pm



MINUTES

The meeting of the New Lenox Public Library District Board of Trustees Personnel Committee was called to order at 6:01 p.m. by Treasurer Bonnie Ulstad on May 10, 2021 at the New Lenox Library, 120 Veterans Parkway, New Lenox, Illinois.

Trustees Present at the Library Building: President Dr. Edward A. Tatro, Michelle Monbrod (arrived at 6:19 pm), Alex Vancina

Trustees Present via Remote Meeting (Zoom): Bonnie Ulstad

Staff present at the Library Building: Michelle Krooswyk: Director and Recording Secretary, Michael Stubler: Business Manager

Visitors (Online via Zoom): None

All the Board Trustees agreed that the meeting would occur by audio or video conference call. (5 ILCS 120/7(a) of the Open Meetings Act). The public, staff, and Trustees were able to access the meeting in person at the library building or via a Zoom link provided in the Board Agenda, which was posted online and at the front entrance of the library building.

Audience to Visitors

- None.

New Business

- Director Krooswyk provided a side by side overview of the proposed fiscal year 2022 budget as compared to the current fiscal year 2021 budget. The Library will receive an additional \$1,042,000 in funding this year due to the successful referendum. Collection lines have been increased to remain at 10% of the total budget. There will be \$700,000 allocated to the HVAC repairs, which comes from the savings and the remaining debt service funds. There will be \$300,000 allocated from the new funding for phased renovations going forward. Compensation study data was also integrated in to the draft budget and these expenses are sustainable going forward.
- Director Krooswyk also mentioned that if taxpayers have any questions about the current year's library tax rate, that all the information regarding the referendum is still up on the website at www.newlenoxlibrary.org/vote.

- Next steps for the budget process will be sending out the draft budget to the Management Team, discussing any potential modifications, and then bringing back the budget in final form to the June meeting for final approval.
- The HVAC improvements were brought up by President Tatro. Director Krooswyk explained that Maintenance Manager Brian Goebel has already been researching and working with engineers to get the process moving. The ultimate goal is to have the new HVAC units installed by spring of 2022, but with the recent shortages of materials like chips and processors, Administration wanted to start moving along this process as soon as possible.

Executive Session

- None.

Trustee Comments

- None.

Adjournment

Trustee Vancina moved and Trustee Tatro seconded that the meeting be adjourned 6:36 p.m. motion passed by unanimous vote.

Respectfully Submitted,
Michelle Krooswyk, Director & Recording Secretary