

New Lenox Public Library District

Board of Trustees Meeting

120 Veterans Parkway, New Lenox, Illinois

December 13, 2021

Regular Meeting - 7:00 p.m.



AGENDA

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance**
4. **ACTION: APPROVE remote attendance of Trustee(s) if needed**
5. **Audience to Visitors**
 - A. Melissa Leggero – Adult and Teen Services Specialist
 - B. Studio GC
6. **Staff Report: Patron Services**
7. **Approval of General and Special Meeting Minutes:**
 - A. ACTION: APPROVE Personnel Committee Meeting Minutes on November 8, 2021 & General Meeting Minutes on November 8, 2021
8. **Correspondence & Director's Report**
9. **Treasurer's Report and Bills**
 - A. ACTION: APPROVE Bills Paid for November 2021 and Bills Payable December 2021
10. **Board Reports /Committee Reports and Upcoming Meeting Dates**

A. Policy – March 14, 2022	D. Continuing Education– January 10, 2022
B. Personnel – April 11, 2022	E. Building & Grounds – February 14, 2022
C. Finance – December 13, 2021	F. Intergovernmental Meeting- Dec. 8, Jan. 26
11. **Old Business**
 - A. REVIEW: RAILS Membership Standards - Customers
 - B. REVIEW: Serving Our Public 4.0 - Summary
 - C. REVIEW: General Policy 500 Prohibited Gifts Policies (Excluding 508 Ethics Officer)
 - D. REVIEW: Strategic Plan Review for Pillar 3: Enlighten – Instructive and Enlightening Experiences
12. **New Business – Consent Agenda**

(Any item on the Consent Agenda may be removed for separate consideration by any Board Member)

 - A. ACTION: APPROVE January 2022 tuition reimbursement for Melissa Leggero
 - B. ACTION: APPROVE Renewal of library insurance coverage with Thornton Powell
 - C. ACTION: APPROVE Executive Director's recommendation for closed meeting minutes
 - D. ACTION: Motion to declare a vacancy in the office Library Board Trustee Ulstad
13. **New Business**
 - A. DISCUSS Strategic Planning Consultant process and submitted quotes
 - B. DISCUSS Memorial ideas for Trustee Bonnie Ulstad
14. **Executive Session** pursuant to 5 ILCS 120/2: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity **OR** Executive Session pursuant to 5 ILCS 120/2: Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.
15. **Trustee Continuing Education**
16. **Trustee Comments**
17. **Adjournment**

Any individual requiring special accommodations as specified by the Americans with Disabilities Act is requested to notify the New Lenox Public Library District - ADA Compliance Coordinator at 815- 485-2605 at least 24 hours in advance of the meeting date. Public comments and any responses will be read into the public meeting record. You may submit your public comments via email in advance of the meeting to: Michelle Krooswyk at director@newlenoxlibrary.org.