

New Lenox Public Library District Board of Trustees Meeting

120 Veterans Parkway, New Lenox, Illinois

November 8, 2021

Personnel Committee Meeting – 6:30 pm



MINUTES

The meeting of the New Lenox Public Library District Board of Trustees Personnel Committee was called to order at 6:34 pm by Trustee Evans on Monday, November 8, 2021 at the New Lenox Library, 120 Veterans Parkway, New Lenox, Illinois

Trustees Present at the Library Building: President Michelle Monbrod, Vice President Alex Vancina, Secretary Linda Evans, Treasurer Ed Tatro,

Absent:

Staff present: Executive Director: Michelle Krooswyk, Business Manager: Michael Stubler

Audience to Visitors

None

New Business

- The purpose of this meeting is to discuss update on the Executive Director's goals as well as updates on other staff topics.

Discussion

- Many of the Executive Director's current goals have been achieved and incorporated into routine workflow processes. Going forward, these goals will continue to be monitored and checked on frequently, and include evaluating the staffing model, responsibility for all stages of the annual budget, and turning outward into the community. Future goals will focus on fiduciary responsibility, strategic plan preparation, building renovations, creating institutional knowledge documents, and ensuring staff have access to resources.

Executive Session

- None

Adjournment

Trustee Tatro moved and Trustee Evans seconded that the meeting be adjourned at 6:50 pm.

Motion passed unanimously.

Respectfully Submitted,

Michelle Krooswyk

Executive Director