

**New Lenox Public Library District
Board of Trustees Meeting**
120 Veterans Parkway, New Lenox, Illinois
October 11, 2021
Policy Committee - 6:30 pm



MINUTES

The meeting of the New Lenox Public Library District Board of Trustees Building and Grounds Committee was called to order at 6:30 p.m. by Trustee Didion on Monday, October 11, 2021 at the New Lenox Library, 120 Veterans Parkway, New Lenox, Illinois.

Present: Trustee Didion, Trustee Loecke, President Monbrod, Vice President Alex Vancina

Present Via Zoom: None

Absent: None

Staff present: Michelle Krooswyk: Director and Recording Secretary, Michael Stubler: Business Manager

Audience to Visitors: None.

New Business

Director Michelle Krooswyk provided a list of policies that were discussed since the last Policy Committee Meeting in March 2021.

The Telecommute/Remote Work Policy draft was presented, which was discussed at length at a recent Management Team meeting. Suggestions and edits were provided; Director Krooswyk will incorporate those into the final draft, which also needs to be reviewed by legal counsel.

General Policies 103: New Trustee Orientation, 217: Wireless Network Usage Policy, 218: Social Media for Library, & 508: Ethics Officer were discussed.

Personnel Policies 112: Disciplinary Process, 302: Email/Internet Use, & 303: Social Media Use were discussed.

Trustee Comments

Trustee

Adjournment

Meetings was adjourned at 6:57 pm.

Michelle Krooswyk, Director

Respectfully Submitted,
Michelle Krooswyk
Recording Secretary