

New Lenox Public Library District

Board of Trustees Meeting

120 Veterans Parkway, New Lenox, Illinois

March 14, 2022

Regular Meeting - 7:00 p.m.



AGENDA

1. **Call to Order & Roll Call**
2. **Pledge of Allegiance**
3. **ACTION: APPROVE remote attendance of Trustee(s) if needed**
4. **ACTION** Motion to Appoint Erin Moncek to the Office of Library Board Trustee for a Term through April of 2023 and Until Their Successor Has Been Elected and has Qualified
5. **Audience to Visitors**
6. **Staff Report:** Creative Services
7. **Approval of General, Building & Grounds Committee, and Closed Session Meeting Minutes:**
 - A. **ACTION: APPROVE** Building & Grounds Committee Meeting Minutes on February 14, 2022; Closed Session Meeting Minutes of February 14, 2022; General Meeting Minutes on February 14, 2022; Special Meeting Minutes of February 28, 2022, and Closed Session Minutes of February 28, 2022
8. **Correspondence & Director's Report**
9. **Treasurer's Report and Bills**
 - A. **ACTION: APPROVE** Bills Paid for February 2022 and Bills Payable for March 2022
10. **Board Reports /Committee Reports and Upcoming Meeting Dates**

A. Policy – October 10, 2022	D. Continuing Education– June 13, 2022
B. Personnel – April 11, 2022	E. Building & Grounds – July 11, 2022
C. Finance – May 9, 2022	F. Intergovernmental Meeting – March 23
11. **Old Business**
 - A. **REVIEW:** RAILS Membership Standards – Facilities
 - B. **REVIEW:** Serving Our Public 4.0 – Chapter 3: Personnel
 - C. **REVIEW:** Review General Policies 104, 210, 213, 222
 - D. **REVIEW:** Strategic Plan Review for Pillar 3: Enlighten – Instructive and Enlightening Experiences
12. **New Business – Consent Agenda** *(Any item on the Consent Agenda may be removed for separate consideration by any Board Member)*
 - A. **ACTION: APPROVE** Distribution of additional personnel funds to offset cost of living increases
 - B. **ACTION: APPROVE** Update to General Policy 201 – Library cards for businesses
 - C. **ACTION: APPROVE** Update to General Policy 214 – The Illinois Freedom of Information Act
 - D. **ACTION: APPROVE** Update to General Policy 407 – List of staff allowed to obtain library credit card
 - E. **ACTION: APPROVE** Update to General Policy 508 – Update policy language to reflect Statements of Economic Interest being submitted online
 - F. **ACTION: APPROVE** New Personnel Remote Work Policy
13. **Executive Session** pursuant to 5 ILCS 120/2: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity **OR** Executive Session pursuant to 5 ILCS 120/2: Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.
14. **Trustee Comments**
15. **Adjournment**

Any individual requiring special accommodations as specified by the Americans with Disabilities Act is requested to notify the New Lenox Public Library District - ADA Compliance Coordinator at 815- 485-2605 at least 24 hours in advance of the meeting date. Public comments and any responses will be read into the public meeting record. You may submit your public comments via email in advance of the meeting to: Michelle Krooswyk at director@newlenoxlibrary.org.