

New Lenox Public Library District Board of Trustees Meeting

120 Veterans Parkway, New Lenox, Illinois

March 14, 2022

Policy Committee Meeting – 6:30 pm



MINUTES

The meeting of the New Lenox Public Library District Board of Trustees Policy Committee was called to order at 6:32 pm by Trustee Vancina on Monday, March 14, 2022 at the New Lenox Library, 120 Veterans Parkway, New Lenox, Illinois

Trustees Present at the Library Building: Trustee Colette Loecke, Vice-President Alex Vancina, President Michelle Monbrod, and Secretary Linda Evans

Absent: Trustee Cari Didion

Staff present: Executive Director: Michelle Krooswyk, Business Manager: Michael Stubler, Recording Secretary: Mary Beth Windberg

Audience to Visitors

- Erin Moncek entered the meeting at 6:43 pm.

New Business

- The purpose of this meeting was to discuss updates to existing policies, and to finalize the Remote Work Policy.

Discussion

- General Policies 201, 214, 407, 508 were discussed and updates were recommended.
- The final draft of the Remote Work Policy was reviewed. One change was recommended.

Trustee Comments

- Recommendation was made that the word “library” be capitalized throughout the Policy Manuals for consistency.
- Recommendation was made to refer to the Director as “Executive Director” throughout the Policy Manuals for consistency.

Adjournment

Trustee Vancina adjourned at 6:56 pm.

Respectfully Submitted,
Mary Beth Windberg
Administrative Assistant/Recording Secretary