

New Lenox Public Library District Board of Trustees Meeting

120 Veterans Parkway, New Lenox, Illinois

October 10, 2022

Policy Committee Meeting – 6:30 pm



MINUTES

The meeting of the New Lenox Public Library District Board of Trustees Policy Committee was called to order at 6:31 pm by President Monbrod on Monday, October 10, 2022 at the New Lenox Library, 120 Veterans Parkway, New Lenox, Illinois

Trustees Present at the Library Building: Michelle Monbrod, Alex Vancina, Cari Didion, Colette Loecke

Absent: None

Staff present: Executive Director: Michelle Krooswyk, Recording Secretary: Mary Beth Windberg

Audience to Visitors

None

New Business

The purpose of this meeting was to:

- Review recommended updates to
 - finance policies including electronic payments and routine banking procedures (General Polices 308 & 410)
 - policies to update Business Manager position
- Review new proposed Fund Balance Policy (tentative General Policy 413)
- Discuss library card privileges as it relates to extended family members and Joliet patrons (General Policies 201 & 206)

Discussion

- Executive Director Krooswyk presented and explained recommended changes to several policies. Trustees agreed with proposed changes.
- Executive Director Krooswyk presented and explained a proposed Fund Balance Policy. The trustees had no questions.
- Executive Director Krooswyk and the Trustees discussed options for minors visiting or temporarily staying with caregivers within the Library district to obtain temporary library cards; and raising the limit of items Joliet Library District patrons could borrow from New Lenox Library.

Adjournment

President Monbrod adjourned the Committee meeting at 6:54 pm.

Respectfully Submitted, Mary Beth Windberg

Administrative Assistant/Recording Secretary

New Lenox Public Library District Board of Trustees Policy Committee Meeting Minutes October 10, 2022