## NEW LENOX PUBLIC LIBRARY DISTRICT, ILLINOIS

ANNUAL FINANCIAL REPORT

FOR THE FISCAL YEAR ENDED JUNE 30, 2022

Prepared By:

**HEARNE & ASSOCIATES, P.C.** 

Certified Public Accountants & Business Consultants

#### Annual Financial Report Year Ended June 30, 2022

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David J. Hearne, Jr., CPA (1928-2014) Founder Phillip M. Hearne, CPA Anthony M. Scott, CPA John C. Williams, CPA, MST Matthew R. Truschka, Acct.

Board of Trustees New Lenox Public Library District New Lenox, IL

#### **Independent Auditors' Report**

#### **Opinions**

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of New Lenox Public Library District (the "District") as of and for the year ended June 30, 2022, and the related notes to the financial statements, which collectively comprises the District's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of New Lenox Public Library District as of June 30, 2022, and the respective changes in financial position thereof for the year ended in accordance with accounting principles generally accepted in the United States of America.

#### **Basis for Opinions**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the District, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis of our audit opinions.

#### Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

#### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit
  procedures that are appropriate in the circumstances, but not for the purpose of expressing an
  opinion on the effectiveness of the District's internal control. Accordingly, no such opinion is
  expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the District's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

#### **Other Matters**

#### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, pension related schedules and budgetary comparison information, as listed in the table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The combining and individual nonmajor fund financial statements and statistical section are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual nonmajor fund financial statements are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The other schedules section has not been subjected to the auditing procedures applied in the audit of the basic financial statements and, accordingly, we do not express an opinion or provide any assurance on them.

November 15, 2022 Mokena, IL Hearne & Associates, P.C. Certified Public Accountants

Heavne & Associator P.C.

#### Management's Discussion and Analysis June 30, 2022

Our discussion and analysis of New Lenox Public Library District's financial performance provides an overview of the District's financial activities for the fiscal year ended June 30, 2022. Please read it in conjunction with the District's financial statements.

#### Financial Highlights

Net position at June 30, 2022 was \$6,878,108, an increase of \$955,741 from the prior year.

Total general revenues have increased by \$995,918, (39.35%) from the prior year. This is largely due to an increase property tax of \$972,289 or 39.38%.

The District has a committed balance of \$1,246,615 for capital projects. This committed balance is to pay for ongoing renovations.

The District recognized \$515,293 in additions for the year in capital assets. \$164,701 are recorded as construction in progress for ongoing projects to renovate the building.

The assessed Valuation of the District increased by \$71,0146,131 (4.87%) which will bring it to \$1,526,919,121 for the 2021 Tax Levy Year.

#### **Overview of the Financial Statements**

This annual report consists of a series of financial statements. The Statement of Net Position and the Statement of Activities (pages 9-10) provide information about the activities of the District as a whole and present a long-term view of the District's finances. Fund financial statements (pages 11-14) tell how these services were financed in the short-term as well as what remains for future spending. Fund financial statements also report operations in more detail than government-wide statements by providing information about the District's most financially significant funds.

Government-wide Financial Statements: One of the most important questions asked about the District's finances is "Is the District as a whole better off or worse as a result of the year's activities?" The Statement of Net Position and the Statement of Activities report information about its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to accounting used by most private-sector companies. Accrual of the current year's revenues and expenses are taken into account regardless of when the cash is received or paid.

These two statements report the District's net position and changes in them. You can think of the District's net position, as the difference between the assets the District owns and the liabilities the District owns as one way to measure the District's financial health, or financial position. Over time, increases or decreases in the District's net position are one indicator of whether the district is improving or deteriorating financially. You will need to consider other non-financial factors, however, such as changes in the District's jurisdiction, the availability of capital projects, and continuing local government support to assess the overall health of the District.

**Fund Financial Statements:** The major funds reported in this report are the General Fund, Liability Insurance Fund, Illinois Municipal Retirement Fund, and Library Building and Site Fund. All other funds are considered nonmajor and are grouped together in the nonmajor Governmental Funds category. Some funds are required to be established by state law; however, the Board of Trustees establishes many other

## Management's Discussion and Analysis June 30, 2022

funds to help control and manage money received for particular purposes. The district has several Governmental Funds.

Governmental Funds: The District's services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at year-end that are available for spending. These funds are reported using an accounting method called Modified Accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the District's operations and the services it provides. The governmental fund information helps you determine whether there are more or fewer financial resources that can be spent in the near future to finance the District's programs. We describe the relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and the governmental funds in reconciliation on the fund statements.

**Notes to the Basic Financial Statements:** The Notes to the Basic Financial Statements provide additional information that is essential to a full understanding of the data provided in the governmental-wide and fund financial statements. The notes begin on page 15 in this report.

**Other Information:** In addition to the basic financial statements and the accompanying notes, this report also presents combining and individual fund statements and tables in the Other Supplementary Information of the report.

#### **District-Wide Financial Analysis**

## Condensed Statement of Net Position Year Ended June 30.

	 2022		2021
Current and Other Assets	\$ 5,348,630	\$	4,920,752
Capital Assets (net of accum depr)	 3,802,858		3,665,035
Total Assets	9,151,488		8,585,787
Deferred Outflows of Resources			
Pension Related	 313,362		336,410
Current and Other Liabilities	91,433		46,466
Long-Term Liabilities	 405,848		714,533
Total Liabilities	 497,281	_	760,999
Deferred Inflows of Resources			
Pension Related	680,175		619,028
Unavailable Property Taxes	 1,409,286		1,619,803
Total Deferred Inflows of Resources	2,089,461		2,238,831
Net Position			
Net Investment in Capital Assets	3,802,858		3,665,035
Restricted	703,308		771,919
Unrestricted	2,371,942		1,485,413
Total Net Position	\$ 6,878,108	\$	5,922,367

## Management's Discussion and Analysis June 30, 2022

The assets of the District are classified as current and other assets and capital assets. Current Assets are available to provide resources for the near-term operations of the District.

The largest portion of the District net position, 55.29%, reflects the net investment in capital assets, which is capital assets, less any related debt used to acquire those assets that are still outstanding.

#### Condensed Statement of Activities Year Ended June 30,

	<u>2022</u>			<u>2021</u>		
Program Revenues:						
Charges for Services	\$	41,734	\$	34,713		
Operating Grants & Contributions		57,857		65,155		
Total Program Revenues		99,591		99,868		
General Revenues:						
Property Taxes		3,441,572		2,469,283		
Replacement Taxes		45,887		21,051		
Unrestricted Interest		6,750		3,559		
Impact Fees		32,305		36,989		
Miscellaneous Revenue		286				
Total General Revenues		3,526,800		2,530,882		
Expenses						
Culture & Recreation		2,670,650		2,325,620		
Total Expenses		2,670,650		2,325,620		
Change in Net Position		955,741		305,130		
Net Position, Beginning of Year		5,922,367		5,617,237		
Net Position, End of Year	\$	6,878,108	\$	5,922,367		

Revenue is divided into two major components, program revenue and general revenue. Program revenue is defined as charges for services and operating grants and contributions. General revenues include property taxes, replacement taxes and unrestricted income.

Expenses for Culture and Recreation increased by \$345,030, or 14.18%. This was primarily due to an increase in compensation as adjusted in accordance with an outside consultant's recommendations.

## Management's Discussion and Analysis June 30, 2022

#### **Budgetary Highlights**

As seen in the following table, the revenue was less than budgeted amounts due primarily to a property tax income being less than anticipated.

Expenditures were less than budgeted amounts due largely to lower-than-expected expenses for the renovation project.

	 Budget	Actual		
Revenues:				
General Fund	\$ 3,641,129	\$	3,268,077	
Other Funds	 372,424		358,313	
Total Revenues	\$ 4,013,553	\$	3,626,390	
Expenditures:				
General Fund	\$ 3,856,000	\$	2,442,209	
Other Funds	 2,090,100		590,753	
Total Expenditures	\$ 5,946,100	\$	3,032,962	

#### **Capital Assets**

Capital Assets of the governmental activities at year-end were as follows:

	2022			2021			
Land	\$	582,664	\$	582,664			
Construction in Progress		164,701		-			
Land Improvements		358,372		358,372			
Buildings		8,322,785		7,993,962			
Furniture and Equipment		2,022,264		2,000,495			
Books		2,676,861		2,676,861			
Accumulated Depreciation		(10,324,789)		(9,947,319)			
Total Net Capital Assets	\$	3,802,858	\$	3,665,035			

During the current year there were \$515,293 of additions. Depreciation expense was \$377,470 for the 2022 fiscal year. More detail on capital assets can be found in Note 5 in the Notes to the Basic Financial Statements.

#### **Long-term Obligations**

Additional information on long-term obligations can be found in Note 6 in the Notes to the Basic Financial Statements.

## Management's Discussion and Analysis June 30, 2022

#### **Economic Conditions and Future Events**

Many milestones were completed in FY2022. The largest project was the HVAC replacement, which came in well under budget. The difference of approximately \$300,000 between budgeted and actual project costs will be transferred into the Special Reserved Fund.

The combination of the referendum passing on March 17, 2020 along with conservative budgeting practices, allowed the Library to complete the planning and associated bid process for a lobby renovation project (to start in FY2023). Funding for these renovations is readily available due to end of year fund balances and Special Reserve Funds. The total cost of the lobby renovation is budgeted at \$1.2 million, which is covered by current reserves.

Another way the Library monitors expenses is through personnel changes. As positions become vacated, responsibilities were reassessed and the determination to rehire was decided each time. As the result of staff retirements, some positions changing, or not rehiring other roles, it resulted in only an additional \$43,000 in employment expenditures for upcoming FY2023. This still includes the 2-4 year process for incorporating last year's Compensation Study by HR Source and increasing current staff wages to meet comparable salaries from surrounding libraries.

The Library continues to maintain a 10-12% of the total budget dedicated to materials, depending on audience and age level served. All these adjustments were conservatively projected and are supported by the increased referendum level funding.

This year's planned expenditures also includes approximately \$64,000 in contingencies for operating expenses.

#### **Request for Information**

The financial report is designed to provide a general overview of the District's finances for all those interested in the government's finances. Questions concerning any of the information provided in this report or requests for additional information may be sent to New Lenox Public Library District, 120 Veterans Parkway, New Lenox, IL 60451.



#### Statement of Net Position June 30, 2022

	Governmental Activities	
Assets		
Cash	\$ 3,623,28	37
Investments	208,31	18
Property Taxes Receivable	1,517,02	25
Capital Assets not Being Depreciated	747,36	55
Capital Assets Being Depreciated, net	3,055,49	93
Total Assets	9,151,48	38
Deferred Outflows of Resources		
Pension Related	313,36	62
Total Deferred Outflows of Resources	313,36	
Liabilities		
Accounts Payable	86,47	79
Accrued Expenses	4,95	54
Long-term Obligations, due in more than one year:		
Compensated Absences	92,08	82
Net Pension Liability	313,76	66
Total Liabilities	497,28	81
Deferred Inflows of Resources		
Pension Related	680,17	75
Unavailable Property Taxes	1,409,28	36
Total Deferred Inflows of Resources	2,089,46	<u>51</u>
Net Position		
Net Investment in Capital Assets	3,802,85	58
Restricted for:		
Building and Site	498,44	47
Employee Benefits	10	02
Audit		51
Insurance		51
Working Capital	204,65	57
Unrestricted	2,371,94	42
Total Net Position	\$ 6,878,10	38

## Statement of Activities Year Ended June 30, 2022

				Program Revenues				Net (Expense), Revenue and Change in Net Position		
Functions/Programs	<u> </u>	Expenses		Charges for Service		Operating Grants and Contributions		overnmental Activities		
Governmental Activities:										
Culture and Recreation	\$	2,670,650	\$	41,734	\$	57,857	\$	(2,571,059)		
Total Governmental Activities	<u>\$</u>	2,670,650	\$	41,734	\$	57,857	_	(2,571,059)		
	Gene	ral Revenues:								
	Tax	es:								
	Pi	roperty						3,441,572		
	Pe	ersonal Proper	ty Rep	lacement				45,887		
	Inv	estment					6,750			
	Imp	act Fees						32,305		
	-	cellaneous Re	venue					286		
	Total	General Rev	enues					3,526,800		
	Chan	ge in Net Pos	ition					955,741		
	Net I	Position, Begin	nning of	Year			_	5,922,367		
	Net I	Position, End	of Year				\$	6,878,108		

# Balance Sheet Governmental Funds June 30, 2022

			Construction and Building Maintenance			Nonmajor vernmental Funds	Total Governmental Funds	
Assets Cash and Investments Property Taxes Receivable Due from Other Funds	\$	3,141,833 1,373,908 162,488	\$	1,000 140,253	\$	688,772 2,864 14,332	\$	3,831,605 1,517,025 176,820
Total Assets	\$	4,678,229	\$	141,253	\$	705,968	\$	5,525,450
Liabilities, Deferred Inflows of Resources and Fund Balances								
Liabilities:								
Accrued Expenses	\$	4,954	\$	-	\$	-	\$	4,954
Accounts Payable		86,479		176.000		-		86,479
Due to Other Funds				176,820				176,820
Total Liabilities	_	91,433		176,820	-			268,253
Deferred Inflows of Resources:								
Unavailable Property Taxes		1,276,334		130,292		2,660		1,409,286
1 7								
Total Deferred Inflows of Resources		1,276,334		130,292		2,660		1,409,286
Fund Balances: Committed for:								
Capital Projects		1,246,615		-		-		1,246,615
Restricted for:								
Building and Site		-		-		498,447		498,447
Employee Benefits		-		-		102		102
Audit Insurance		-		-		51 51		51 51
Working Capital		-		_		204,657		204,657
Unassigned		2,063,847		(165,859)		204,037		1,897,988
Onassigned		2,003,017		(105,057)				1,077,700
Total Fund Balances,		3,310,462		(165,859)		703,308		3,847,911
Total Liabilities, Deferred Inflows of								
Resources and Fund Balances	\$	4,678,229	\$	141,253	\$	705,968	\$	5,525,450

# Reconciliation of the Governmental Funds Balance Sheet to the Statement of Net Position June 30, 2022

Total Fund Balances - Governmental Funds	\$ 3,847,911
Amounts reported for governmental activities in the Statement of Net Position are different because:	
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds	
Capital Assets	14,127,647
Accumulated Depreciation	(10,324,789)
Some amounts reported in the Statement of Net Position do not require the use of current financial resources and therefore are not reported in the governmental funds. These amounts consist of:	
Deferred Outflows of Resources Related to Pensions	313,362
Deferred Inflows of Resources Related to Pensions	(680,175)
Net Pension Liability	(313,766)
Compensated Absences	 (92,082)
Net Position of Governmental Activities	\$ 6,878,108

# Statement of Revenues, Expenditures and Changes in Fund Balances (Deficit) Governmental Funds Year Ended June 30, 2022

		General	Construction and Building Maintenance		and Building Governmental		Total Governmental Funds	
Revenues								
Property Taxes	\$	3,116,280	\$	318,844	\$	6,448	\$	3,441,572
Replacement Taxes		45,887		-		-		45,887
State and Local Grants		54,349		-		-		54,349
Fines and Fees		41,084		-		-		41,084
Rental		650		-		-		650
Donations		3,507		-		-		3,507
Impact Fees		-		-		32,305		32,305
Interest		6,034		-		716		6,750
Miscellaneous		286						286
Total Revenues	_	3,268,077		318,844		39,469		3,626,390
Expenditures								
Current:								
Culture and Recreation		2,242,805		152,151		6,448		2,401,404
Capital Outlay		199,404		330,471		101,683		631,558
Total Expenditures		2,442,209		482,622		108,131		3,032,962
Net Change in Fund Balance		825,868		(163,778)		(68,662)		593,428
Fund Balance, Beginning of Year		2,484,594		(2,081)		771,970		3,254,483
Fund Balance, End of Year	\$	3,310,462	\$	(165,859)	\$	703,308	\$	3,847,911

# Reconciliation of the Statement of Revenues, Expenditures and Changes in Fund Balances (Deficit) of Governmental Funds to the Statement of Activities Year Ended June 30, 2022

Net change in fund balance	\$ 593,428
Amounts reported for governmental activities in the Statement of Activities are different because:	
Governmental funds report capital outlays as expenditures paid while governmental activities report depreciation expense to allocate those expenditures over the lives of	
the assets. This is the amount by which depreciation expense exceeded capital	
outlays in the current period.	
Capital Outlay	515,294
Depreciation Expense	(377,471)
Some expenses reported in the Statement of Activities do not require the use of current	
financial resources and therefore are not reported in the governmental funds:	
Change in net pension liability and related deferred inflows and outflows	232,032
Change in accrued compensated absences	 (7,542)

955,741

Change in net position of governmental activities.

## Notes to the Basic Financial Statements June 30, 2022

#### 1. Summary of Significant Accounting Policies

New Lenox Public Library District, Illinois is located in Will County and is operated under a Board of Trustees and Librarian form of management. The financial statements of the District are prepared in accordance with generally accepted accounting principles (GAAP) in the United States of America. The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements.

#### **Reporting Entity**

As defined by accounting principles generally accepted in the United States of America established by the GASB, the financial reporting entity consists of the primary government, as well as its component units, which are legally separate organizations for which the elected officials of the primary government are financially accountable. Financial accountability is defined as: (1) appointment of a voting majority of the component unit's board and either (a) the ability to impose will by the primary government, or (b) the possibility that the component unit will provide a financial benefit to or impose a financial burden on the primary government; or (2) fiscal dependency on the primary government. There are no component units included in the District's reporting entity. Also, the District is not included as a component unit in any other governmental reporting entity, as defined by GASB pronouncements.

#### **Basis of Presentation**

The District's basic financial statements consist of both the government-wide financial statements, including a Statement of Net Position and a Statement of Activities, and the fund financial statements which provide a more detailed level of financial information.

#### **Government - Wide Financial Statements**

The Statement of Net Position and the Statement of Activities display information about the District as a whole. These statements include the financial activities of the primary government, except for fiduciary funds. The effect of material interfund activity has been eliminated from these statements. Governmental activities supported by taxes and inter-governmental revenues are reported. The District does not have any business-type activities. The District does not allocate indirect costs.

The Statement of Net Position presents the financial condition of the governmental activities of the District at year end. The Statement of Net Position includes all current assets and current liabilities and all capital assets, net of accumulated depreciation, and long-term debt associated with the operation of the District. The Statement of Activities presents a comparison between direct expenditures and program revenues for each program or function of the District's governmental activities.

Direct expenditures are those that are specifically associated with a service, program or department and therefore, clearly identifiable to a particular function. Program revenues include both charges paid by the recipient of the goods or services offered by the program and grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues, which are not classified as program revenues, are presented as general revenues of the District.

### Notes to the Basic Financial Statements June 30, 2022

#### 1. Summary of Significant Accounting Policies (continued)

The comparison of direct expenditures with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the District. Separate financial statements are provided for Governmental Funds. Major individual governmental funds are reported as separate columns in the Funds Financial Statements.

#### **Fund Financial Statements**

During the year, the District segregates transactions related to certain District functions or activities in separate funds in order to aid financial management and to demonstrate legal compliance. Fund financial statements are designed to present financial information of the District at this more detailed level. The focus of governmental fund financial statements is on major funds.

A major fund is defined as the District's General Fund as well as any other fund where the assets, liabilities, revenues or expenditures of that fund are at least ten percent of the corresponding total for all governmental funds since the District has no enterprise funds. The District's management may select as a major fund, any other fund not meeting the above criteria if they believe the fund is of particular importance to the user of the financial statements. The District's General Fund is a major fund. Each major fund is presented in a separate column. The remaining special revenue funds listed in the table of contents are nonmajor funds.

Since capital assets are concerned only with the measurement of financial position as of the date of the end of the reporting period, these assets are not reported in fund financial statements. They are included in the government-wide financial statements.

#### **Fund Accounting**

The accounts of the District are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for with a separate set of self-balancing accounts that comprise its assets, liabilities, fund balance, revenues, and expenditures. District resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

#### **Government al Funds**

Governmental funds are those through which most governmental functions of the District are financed. The acquisition, use, and balances of the District's expendable financial resources and the related liabilities arising from cash transactions are accounted for through governmental funds. The District reports the following major Governmental funds:

General Fund – The General Fund is the general operating fund. The General Fund accounts for all financial resources except those required to be accounted for in another fund.

Construction and Building – The Construction and Building Fund is a special revenue fund and reports all costs of maintaining, improving, or repairing Library buildings.

### Notes to the Basic Financial Statements June 30, 2022

#### 1. Summary of Significant Accounting Policies (continued)

The District also reports the following nonmajor Governmental funds:

Debt Service - The Debt Service Fund is a special revenue fund used for the repayment of debt.

Building and Grounds Improvements Fund - The Building and Grounds Fund is a special revenue fund and reports all costs of maintaining, improving or repairing Library grounds.

Illinois Municipal Retirement Fund – The IMRF Fund is a special revenue fund and accounts for the District's share of retirement benefit costs for employees.

Social Security Fund – The FICA Fund is a special revenue fund and accounts for the District's FICA property tax revenue.

Audit Fund – Established to account for audit fees and the annual property taxes specifically levied to fund those costs.

Liability Insurance – The Liability Insurance Fund is a special revenue fund and is used for paying legal liability and risk management related expenditures of the District.

Working Capital Fund – The Working Capital Fund is used to cover all of the District's short-term expenses.

#### Measurement Focus and Basis of Accounting

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. The economic resources measurement focus means all assets, deferred outflows of resources, liabilities, and deferred inflows of resources (whether current or non-current) are included on the Statement of Net Position and the operating statements present increases (revenues) and decreases (expenses) in total net position. Under the accrual basis of accounting, revenues are recognized when earned, if measurable, and expenses are recognized as incurred, regardless of the timing of related cash flows.

Governmental Fund Financial Statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. This is the manner on which these funds are budgeted. This presentation is deemed most appropriate to (a) demonstrate legal and covenant compliance and (b) demonstrate the source and use of liquid resources. Since the governmental fund statements are presented on a different measurement focus and basis of accounting than the government-wide statements' governmental columns, (due mainly to the inclusion of capital asset and long-term debt activity in the government-wide presentation) a reconciliation is presented on the page following each statement, which briefly explains the adjustments necessary to transform the fund based financial statements into the governmental column of the government-wide presentation.

Governmental fund revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within sixty (60) days of the end of the current fiscal

## Notes to the Basic Financial Statements June 30, 2022

#### 1. Summary of Significant Accounting Policies (continued)

period. Governmental fund expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, termination benefits, pension costs, and claims and judgments, are recorded only when payment is due.

#### **Budgeting (Appropriation)**

The District prepared its budget for all governmental fund types in conformity with practices prescribed or permitted by the applicable statutes of the State of Illinois.

#### Capital Assets

Capital Assets, including land, building, furniture & equipment and bookmobile in excess of \$1,000, are reported in the government-wide financial statements. They are recorded at actual or estimated historical cost. Donated assets are recorded at estimated fair market value. Normal maintenance and repairs are not capitalized. Capital assets are depreciated in the government-wide financial statements using the straight-line method over the following useful lives:

Buildings 30 years
Land Improvements 20 years
Furniture & Equipment 3-7 years
Books and Materials 7 years

#### **Net Position**

For government-wide reporting, the difference between assets and deferred outflows of resources less liabilities and deferred inflows of resources is called net position. Net position is comprised of three components: net investment in capital assets, restricted, and unrestricted.

- Net Investment in Capital Assets consists of capital assets, net of accumulated depreciation/ amortization as reduced by outstanding balances of bonds, notes and other debt that are attributable to the acquisition, construction, or improvement of those assets. Deferred outflows of resources and deferred inflows of resources that are attributable to the acquisition, construction, or improvement of those assets or related debt are included in this component of net position.
- Restricted net position consists of restricted assets reduced by liabilities and deferred inflows
  of resources related to those assets. Assets are reported as restricted when constraints are
  placed on assets used either by external parties or by law through constitutional provision or
  enabling legislation.
- Unrestricted net position is the net amount of the assets, deferred outflows of resources, liabilities, and deferred inflows of resources that does not meet the definition of the two preceding categories.

It is the policy of the District to consider restricted net position to have been depleted before unrestricted net position is applied.

### Notes to the Basic Financial Statements June 30, 2022

#### 1. Summary of Significant Accounting Policies (continued)

#### **Fund Equity**

The District's fund balances are required to be reported using five separate classifications as listed below. The district may not utilize each classification in a given fiscal year.

Non-Spendable – amounts that cannot be spent either because they are in non-spendable form or because they are legally or contractually required to be maintained intact. This classification may include inventories, prepaid amounts, assets held for sale, and long-term receivables.

Restricted – amounts that can be spent only for specific purposes because of constitutional provisions, charter requirements or enabling legislation or because of constraints that are externally imposed by creditors, grantors, or laws or regulations or other governments.

Committed – amounts that can be used only for specific purposes determined by a formal action of the Board of Trustees of the Library District (the highest level of decision-making authority for the Library District). Commitments may be established, modified, or rescinded only through ordinances or resolutions approved by the Board of Trustees.

Assigned - amounts that do not meet the criteria to be classified as restricted or committed, but that are intended to be used for specific purposes. Under the Library District's adopted policy, only the District may assign amounts for specific purposes.

Unassigned – all other spendable amounts; positive amounts are reported only in the general fund.

The Board of Trustees establishes (and modifies or rescinds) fund balance commitments by passage of an ordinance or resolution. This is typically done through adoption and amendment of the budget.

The fund balance commitment is further indicated in the budget document as a designation or commitment of the fund. Assigned fund balance is established by the board of trustees through adoption or amendment of the budget as intended for a specific purpose.

When fund balance resources are available for a specific purpose in more than one classification, it is the Library District's policy to use the most restrictive funds first in the following order: restricted, committed, assigned, and unassigned as they are needed.

#### **Use of Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles in the U.S. requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities at the date of the financial statements and report those estimates.

## Notes to the Basic Financial Statements June 30, 2022

#### 1. Summary of Significant Accounting Policies (continued)

#### Risk Management

The District is exposed to various risks of loss including, but not limited to, general liability, property casualty, worker's compensation, illnesses of employees, and public official's liability. These risks are covered by commercial insurance purchased from an insurance agency. Settled claims from these risks have not exceeded the insurance coverage in the fiscal year ended June 30, 2022 or the prior three fiscal years.

#### **Compensated Absences**

The District's personnel policy permits employees to accumulate earned but unused vacation and sick pay benefits. Accrued vacation and sick pay is recorded in the General Fund when payable upon retirement or resignation if material. In the government-wide financial statements, accrued vacation is recorded as earned.

#### 2. Legal Compliance and Accountability

Excess of Actual Expenditures over Budget in Individual Funds

The following funds incurred actual expenditures in excess of budgeted expenditures:

<u>Funds</u>	<u>Budget</u>	<u>Actual</u>	Excess of Actual to Budget
<b>IMRF</b>	\$ 1,500	\$ 1,612	\$ 112
FICA	1,500	1,612	112
Audit	1,500	1,612	112
Tort	1,600	1,612	. 12

Deficit Fund Balances

The Construction and Building Fund reported a deficit fund balance of \$165,859.

#### 3. Deposits and Investments

**Deposits** 

Cash deposits consist of checking accounts that are carried at cost. The District maintains petty cash on hand of \$20. At year-end, the carrying amount of the District's Cash balance was \$3,623,287 and the bank balance was \$3,704,738. The district has committed funds in the General Fund for ongoing renovations to the library facility. As of June 30, 2022 the committed funds amounted to \$1,246,615.

Certificates of Deposit

The District has investments held in certificate of deposit accounts that amount to \$208,318.

Custodial Credit Risk - Custodial Credit Risk is the risk that in the event of a bank failure, the District will not be able to recover the value of its investments or collateral securities that are in possession of an outside party. The District does not have a deposit policy for custodial credit risk.

## Notes to the Basic Financial Statements June 30, 2022

#### 3. Deposits and Investments (continued)

Concentration of Credit Risk - The District places no limit on the amount it may invest in any one issuer.

Credit Risk - State Statutes authorize the District to invest in direct and general obligations of the United States of America, obligations issued or guaranteed by direct instrumentalities or agencies of the United States of America, pre-refunded municipal obligations, direct and general obligations of any state, interest-bearing demand or time deposits, or interest in money market portfolios issued by state banks or trust companies or national banking associations or savings and loan associations that are continuously and fully insured, corporate debt that is guaranteed by any corporation that is rated by Moody's and S&P in their two highest rating categories, repurchase agreements with maturities of 30 days or less, prime commercial paper of a United States corporation, public housing bonds issued by public agencies, shares of a diversified open-end management investment company, or state pooled investment funds.

#### 4. Property Taxes

Property (Real Estate) taxes are levied each year on all taxable real property in the District on or before the last Tuesday in December. The 2021 tax levy was passed by the Board of Trustees on September 13, 2021 and attached as an enforceable lien on the property as of the preceding January 1. The taxes extended by Will County become due and collectible in the form of two billings. The first billing is mailed by the County on or about June 1 and is due within 30 days, that billing is based on the prior year tax extension. The second billing is mailed on or about September 1 and is due within 30 days, that billing is based on the actual extension for 2021. Past due taxes are subject to penalties and interest. The County Collector remits to the District its respective share of taxes collected. The District receives the remittances from the County Treasurer approximately one month after collection.

It is the District's budgetary practice to consider the proceeds from a given tax levy as being available to finance operations of the fiscal year in which the majority of the levy is collected. Accordingly, taxes receivable, net of allowance for uncollectible amounts are included in the balance sheet upon enactment of the annual tax levy but the recognition of revenue is deferred until the following fiscal year.

## Notes to the Basic Financial Statements <u>June 30, 2022</u>

#### 5. Capital Assets

Capital Asset activity for the fiscal year ended June 30, 2022 is as follows:

	]	Balance						Balance
	July 1, 2021			dditions	Dele	etions	Jui	ne 30, 2022
Governmental Activities:								
Capital Assets, Not Being Depreciated								
Land	\$	582,664	\$	-	\$	-	\$	582,664
Construction in Progress		_		164,701				164,701
Total Capital Assets,								
Not Being Depreciated		582,664		164,701				747,365
Capital Assets, Being Depreciated								
Land Improvements		358,372		-		-		358,372
Building		7,993,962		328,823		-		8,322,785
Furniture & Equipment		2,000,495		21,769		-		2,022,264
Books & Materials		2,676,861		_				2,676,861
Total Capital Assets,								
Being Depreciated	1	13,029,690		350,592				13,380,282
Less: Accumulated Depreciation								
Land Improvements		272,680		16,151				288,831
Building		5,290,254		266,466				5,556,720
Furniture & Equipment		1,916,340		23,810		-		1,940,150
Books & Materials		2,468,044		71,044				2,539,088
Total Accumulated Depreciation		9,947,318		377,471				10,324,789
Total Capital Assets,								
Being Depreciated, Net		3,082,372		(26,879)				3,055,493
Governmental Activities Total								
Capital Assets, Net	\$	3,665,036	\$	137,822	\$		\$	3,802,858

Depreciation expense of \$377,471 was all charged to the Cultural and Recreation Governmental activity.

## Notes to the Basic Financial Statements June 30, 2022

#### 6. Long-Term Obligations

The following is a summary of long-term obligation transactions of the District for the year ended June 30, 2022.

	I	Balance					]	Balance	Due '	Within
	July 1, 2021		Issuances		Retirements		June 30, 2022		One	Year
Net Pension Liability (Asset)	\$	629,993	\$	-	\$	316,227	\$	313,766	\$	-
Compensated Absences		84,540		7,542		-		92,082		
Total Long-Term Obligations	\$	714,533	\$	7,542	\$	316,227	\$	405,848	\$	_

The following table shows the legal debt margin for the District:

2021 Assessed Valuation	\$ 1	,526,919,121
Statutory Debt Limitation (2.875%)	\$	43,898,925
Less: Outstanding General Obligation Bonds		_
Legal Debt Margin	\$	43,898,925

#### 7. Defined Benefit Pension Plan

#### **IMRF Plan Description**

The District's defined benefit pension plan for regular employees provides retirement and disability benefits, post-retirement increases, and death benefits to plan members and beneficiaries. The District's plan is managed by the Illinois Municipal Retirement Fund (IMRF), the administrator of a multi-District public pension fund. A summary of IMRF's pension benefits is provided in the "Benefits Provided" section of this document. Details of all benefits are available from IMRF.

Benefit provisions are established by statute and may only be changed by the General Assembly of the State of Illinois. IMRF issues a publicly available Comprehensive Annual Financial Report that includes financial statements, detailed information about the pension plan's fiduciary net position, and required supplementary information. The report is available for download at www.imrf.org.

#### Benefits Provided

The District participates in the Regular Plan (RP).

Employees hired before January 1, 2011, are eligible for Tier 1 benefits. Tier 1 employees are vested for pension benefits when they have at least eight years of qualifying service credit. Tier 1 employees who retire at age 55 (at reduced benefits) or after age 60 (at full benefits) with eight years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3% of the final rate of earnings for the first 15 years of service credit, plus 2% for each year of service credit after 15 years to a maximum of 75% of their final rate of earnings. Final rate of earnings is the highest total earnings during any consecutive 48 months within the last 10 years of service, divided by 48.

## Notes to the Basic Financial Statements June 30, 2022

#### 7. Defined Benefit Pension Plan (continued)

Under Tier 1, the pension is increased by 3% of the original amount on January 1 every year after retirement.

Employees hired *on or after* January 1, 2011, are eligible for Tier 2 benefits. For Tier 2 employees, pension benefits vest after ten years of service. Participating employees who retire at age 62 (at reduced benefits) or after age 67 (at full benefits) with ten years of service are entitled to an annual retirement benefit, payable monthly for life, in an amount equal to 1-2/3% of the final rate of earnings for the first 15 years of service credit, plus 2% for each year of service credit after 15 years to a maximum of 75% of their final rate of earnings.

Final rate of earnings is the highest total earnings during any 96 consecutive months within the last 10 years of service, divided by 96. Under Tier 2, the pension is increased on January 1 every year after retirement, upon reaching age 67, by the *lesser* of:

- 3% of the original pension amount, or
- 1/2 of the increase in the Consumer Price Index of the original pension amount.

#### Employees Covered by Benefit Terms

As of December 31, 2021, the following employees were covered by the benefit terms:

Retirees and Beneficiaries currently receiving benefits	27
Inactive Plan Members entitled to but not yet receiving benefits	35
Active Plan Members	28
Total	90

#### Contributions

As set by statute, the District's Regular Plan Members are required to contribute 4.5% of their annual covered salary. The statute requires Districts to contribute the amount necessary, in addition to member contributions, to finance the retirement coverage of its own employees. The District's annual contribution rate for calendar year 2021 was 14.98%. For the calendar year 2021, the District contributed \$157,650 to the plan. The District also contributes for disability benefits, death benefits, and supplemental retirement benefits, all of which are pooled at the IMRF level. Contribution rates for disability and death benefits are set by IMRF's Board of Trustees, while the supplemental retirement benefits rate is set by statute.

#### Net Pension Liability

The District's net pension liability was measured as of December 31, 2021. The total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of that date.

## Notes to the Basic Financial Statements June 30, 2022

#### 7. Defined Benefit Pension Plan (continued)

#### Actuarial Assumptions

The following are the methods and assumptions used to determine total pension liability at December 31, 2021:

- The Actuarial Cost Method used was Entry Age Normal.
- The Asset Valuation Method used was Market Value of Assets.
- The <u>Inflation Rate</u> was assumed to be 2.25%.
- <u>Salary Increases</u> were expected to be 2.85% to 13.75%, including inflation.
- The Investment Rate of Return was assumed to be 7.25%.
- <u>Retirement Age</u> Experience -based table of rates that are specific to the type of eligibility condition. Last updated for the 2020 valuation pursuant to an experience study of the period 2017-2019.
- Mortality (for non-disabled retirees) the Pub-2010, Amount-weighted, below -median income, General, Retiree, Male (adjusted 106%) and Female (adjusted 105%) tables, and future mortality improvements projected using scale MP-2020.
- For <u>Disabled Retirees</u>, the Pub-2010, Amount-Weighted, below-median income, General, Disabled Retiree, Male and Female (both unadjusted) tables, and future mortality improvements projected using scale MP-2020.
- For <u>Active Members</u>, the Pub-2010, Amount-Weighted, below-median income, General, Employee, Male and Female (both unadjusted) tables, and future mortality improvements projected using scale MP-2020
- The <u>long-term</u> expected rate of return on pension plan investments was determined using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense, and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighing the expected future real rates of return to the target asset allocation percentage and adding expected inflation. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

	Portfolio	Long-Term
	Target	Expected Real
Asset Class	Percentage	Rate of Return
Domestic Equity	39.00%	4.50%
International Equity	15.00%	5.75%
Fixed Income	25.00%	2.00%
Real Estate	10.00%	5.90%
Alternative Investments	10.00%	4.30%-8.10%
Cash Equivalents	1.00%	1.70%
Total	100.00%	

## Notes to the Basic Financial Statements June 30, 2022

#### 7. Defined Benefit Pension Plan (continued)

#### Single Discount Rate

A Single Discount Rate of 7.25% was used to measure the total pension liability. The projection of cash flow used to determine this Single Discount Rate assumed that the plan members' contributions will be made at the current contribution rate, and that District contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. The Single Discount Rate reflects:

- 1. The long-term expected rate of return on pension plan investments (during the period in which the fiduciary net position is projected to be sufficient to pay benefits), and
- 2. The tax-exempt municipal bond rate based on an index of 20-year general obligation bonds with an average AA credit rating (which is published by the Federal Reserve) as of the measurement date (to the extent that the contributions for use with the long-term expected rate of return are not met).

For the purpose of the most recent valuation, the expected rate of return on plan investments is 7.25%, the municipal bond rate is 1.84%, and the resulting single discount rate is 7.25%.

#### Changes in the Net Pension Liability

Changes in the Net Pension Liability are derived from the changes in the total pension liability and changes in the plan net position. The Schedule of Changes in Net Pension Liability and Related Ratios is presented as follows:

	Total Pension	Net Pension	
	Liability	Liability/(Asset)	
	(a)	(b)	(a) - (b)
Balances Beginning at 1/1/2021	\$ 4,755,197	\$ 4,125,204	\$ 629,993
Charges for the year:			
Service Cost	87,953	-	87,953
Interest	338,622	-	338,622
Actuarial Experience	168,502	-	168,502
Assumption Changes	-	-	-
Contributions - Employer	-	157,650	(157,650)
Contributions - Employee	-	47,358	(47,358)
Net Investment Income	-	699,503	(699,503)
Benefit Payments from Trust	(257,053)	(257,053)	-
Other (Net Transfer)		6,793	(6,793)
Net Changes	338,024	654,251	(316,227)
Balances Ending at 12/31/2021	\$ 5,093,221	\$ 4,779,455	\$ 313,766

## Notes to the Basic Financial Statements June 30, 2022

#### 7. Defined Benefit Pension Plan (continued)

#### Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the plan's net pension liability, calculated using a Single Discount Rate of 7.25%, as well as what the plan's net pension liability would be if it were calculated using a Single Discount Rate that is 1% lower or 1% higher:

	1	% Lower		Current	1	% Higher
	_	(6.25%)	_	(7.25%)	_	(8.25%)
Total Pension Liability	\$	5,743,623	\$	5,093,221	\$	4,600,791
Less: Plan Fiduciary Net Position		4,779,455		4,779,455		4,779,455
Net Pension Liability/Asset	\$	964,168	\$	313,766	\$	(178,664)

## <u>Pension Expense, Deferred Outflows of Resources, and Deferred Inflows of Resources Related to Pensions</u>

For the year ended June 30, 2022, the District recognized pension benefit of \$232,032. At June 30, 2022, the District reported deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	Deferred			eferred	
	Ou	tflows of	In	flows of	
Deferred Amounts Related to Pensions	R	esources	Resources		
Differences between expected and actual experience	\$	132,009	\$	-	
Changes of assumptions		-		33,266	
Net difference between projected and actual earnings					
on pension plan investments		103,454		646,909	
Total Deferred Amounts to be recognized in					
pension expense in future periods		235,463		680,175	
Pension Contributions made subsequent					
to the Measurement Date		77,899			
Total Deferred Amounts Related to Pensions	\$	313,362	\$	680,175	

## Notes to the Basic Financial Statements June 30, 2022

#### 7. Defined Benefit Pension Plan (continued)

Amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in pension expense in future periods as follows:

	Net Deferred
Year Ending	Outflows of
December 31,	Resources
2021	\$ (69,488)
2022	(165,638)
2023	(129,172)
2024	(80,414)
2025	-
Thereafter	
Total	\$ (444,712)

#### 8. Interfund Receivables and Payables

The composition of interfund balances as of June 30, 2022, is as follows:

<u>Funds</u>	Due Fro	om Other Funds	Due To Other Funds				
General	\$	162,488	\$	-			
Construction and Building		-		176,820			
Building and Grounds		11,710		-			
Working Capital		2,622					
Total	\$	176,820	\$	176,820			

#### 9. Contracts and Commitments

On June 15, 2022, the District signed an agreement in the amount of \$1,208,200 for the renovation of the library to be completed before November 1, 2022. At the end of the fiscal year, \$101,027 had been spent on the project.



#### Schedule of Changes in the Employer's Net Pension Liability and Related Ratios

#### Illinois Municipal Retirement Fund Calendar Year Ended December 31,

(schedule to be built prospectively from 2014)

	2021 202		2020	2019		2018		2017		2016		2015		2014		
Total Pension Liability																
Service Cost	\$	87,953	\$	85,714	\$	82,294	\$	84,498	\$	84,821	\$	84,949	\$	86,609	\$	94,808
Interest		338,622		331,976		315,838		332,919		334,744		323,485		305,322		275,018
Differences Between Expected and Actual Experience		168,502		24,727		90,251		(343,060)		1,745		11,847		108,728		87,827
Changes of Assumptions		-		(87,780)		-		125,331		(158,399)		(21,834)		-		180,163
Benefit Payments, Including Refunds of Member Contributions		(257,053)	_	(271,124)	_	(263,871)	_	(298,386)		(275,780)		(267,000)		(245,689)		(189,608)
Net Change in Total Pension Liability		338,024		83,513		224,512		(98,698)		(12,869)		131,447		254,970		448,208
Total Pension Liability - Beginning		4,755,197	_	4,671,684	_	4,447,172	_	4,545,870		4,558,739		4,427,292		4,172,322		3,724,114
Total Pension Liability - Ending	\$	5,093,221	\$	4,755,197	\$	4,671,684	\$	4,447,172	\$	4,545,870	\$	4,558,739	\$	4,427,292	\$	4,172,322
Plan Fiduciary Net Position																
Contributions -Employer	\$	157,650	\$	140,952	\$	112,994	\$	130,803	\$	127,988	\$	127,574	\$	130,166	\$	119,087
Contributions - Employee		47,358		41,729		39,725		39,294		38,269		36,520		36,891		35,747
Net Investment Income		699,503		544,697		624,585		(241,479)		642,323		228,566		15,646		182,143
Benefit Payments, Including Refunds of Member Contributions		(257,053)		(271,124)		(263,871)		(298,386)		(275,780)		(267,000)		(245,689)		(189,608)
Net Transfer		6,793		(80,922)		19,540		(309,394)		(97,705)		29,475		200,290		17,826
Net Change in Plan Fiduciary Net Position		654,251		375,332		532,973		(679,162)	_	435,095		155,135		137,304		165,195
Plan Fiduciary Net Position - Beginning		4,125,204		3,749,872		3,216,899		3,896,061		3,460,966		3,305,831		3,168,527		3,003,332
Plan Fiduciary Net Position - Ending	\$	4,779,455	\$	4,125,204	\$	3,749,872	\$	3,216,899	\$	3,896,061	\$	3,460,966	\$	3,305,831	\$	3,168,527
Employer's Net Pension Liability/(Asset)	\$	313,766	\$	629,993	\$	921,812	\$	1,230,273	\$	649,809	\$	1,097,773	\$	1,121,461	\$	1,003,795
Plan Fiduciary Net Position as a Percentage of the Total Pension Liability		93.84 %		86.75 %		80.27 %		72.34 %	_	85.71 %		75.92 %		74.67 %		75.94 %
Covered-Valuation Payroll	\$	1,052,402	\$	927,314	\$	882,772	\$	873,186	\$	850,420	\$	811,538	\$	819,858	\$	780,252
Employer's Net Pension Liability as a Percentage of Covered-Valuation Payroll		29.81 %		67.94 %		104.42 %		140.89 %		76.41 %		135.27 %		136.79 %		128.65 %

See Notes to the Required Supplementary Information

## Schedule of Employer Contributions - Illinois Municipal Retirement Fund <u>Last Ten Calendar Years</u>

(schedule to be built prospectively from 2014)

Calendar Year Ending December 31,	Actuarially Determined Contribution	Actual Contribution	Contribution Deficiency / (Excess)	Covered Valuation Payroll	Actual Contribution as a % of Covered Valuation Payroll
2014	\$ 116,960	\$ 119,087	\$ (2,127)	\$ 780,252	15.26 %
2015	121,995	130,166	(8,171)	819,858	15.88 %
2016	127,754	127,574	-	811,538	15.72 %
2017	127,988	127,988	-	850,420	15.05 %
2018	130,803	130,803	-	873,186	14.98 %
2019	112,995	112,994	1	882,772	12.80 %
2020	140,952	140,952	-	927,314	15.20 %
2021	157,650	157,650	-	1,052,402	14.98 %

# Schedule of Revenues, Expenditures and Changes in Fund Balance Budget and Actual - General Fund Year Ended June 30, 2022

	Original and Final Budget		Actual		Variance Over (Under)	
Revenues:						
Property Taxes	\$	2,843,320	\$	3,116,280	\$	272,960
Replacement Taxes		15,000		45,887		30,887
Grants		46,059		54,349		8,290
Fines and Fees		24,150		41,084		16,934
Rental		500		650		150
Donations		4,000		3,507		(493)
Interest		3,100		6,034		2,934
Other Revenues		705,000		286		(704,714)
Total Revenues		3,641,129		3,268,077		(373,052)
Expenditures:						
Current		3,781,000		2,242,805		(1,538,195)
Capital Outlay		75,000		199,404		124,404
Total Expenditures		3,856,000		2,442,209		(1,413,791)
Net Change in Fund Balance	\$	(214,871)		825,868	\$	1,040,739
Fund Balance, Beginning of Year,				2,484,594		
Fund Balance, End of Year			\$	3,310,462		

### Schedule of Revenues, Expenditures and Changes in Fund Balance (Deficit) - Budget and Actual - Construction and Building Fund Year Ended June 30, 2022

	riginal and nal Budget	Actual		Variance Over (Under)	
Revenues:					
Property Taxes	\$ 291,175	\$	318,844	\$	27,669
Total Revenues	 291,175		318,844		27,669
<b>Expenditures:</b>					
Current:					
Utilities	135,000		90,903		(44,097)
Trash Disposal	4,000		1,136		(2,864)
Consumables	50,000		10,550		(39,450)
Tools & Equipment	40,000		7,976		(32,024)
Cleaning Service	60,000		37,080		(22,920)
Security System	30,000		714		(29,286)
Fire Protection	100,000		3,792		(96,208)
Capital Outlay	 915,000		330,471		(584,529)
Total Expenditures	 1,334,000		482,622		(851,378)
Net Change in Fund Balance	\$ (1,042,825)		(163,778)	\$	879,047
Fund Balance, Beginning of Year			(2,081)		
Fund Balance (Deficit), End of Year		\$	(165,859)		

#### Notes to the Required Supplementary Information Year Ended June 30, 2022

#### 1. Budgetary Basis of Accounting

The budget is prepared on a consistent basis as that used in financial reporting by the District. The budget was passed on August 9, 2021 and it was not amended after passage. For each fund, the total fund disbursements may not legally exceed the budgeted disbursements. The budget lapses at the end of each fiscal year.

#### 2. Budgets and Budgetary Information

The District follows these procedures in establishing the budgetary data reflected in the financial statements.

- Department heads propose expenditure estimates for the coming year. These estimates, if approved by the Library Director, become the recommendations for presentation to the Board of Commissioners as the tentative combined Annual Budget and Appropriation Ordinance.
- 2. Notice is published in the paper and online that the tentative Annual Budget and Appropriation Ordinance is available for public inspection. The Ordinance is then presented at a public meeting after thirty days have passed.
- 3. Prior to June 30, the budget is legally enacted through passage of an ordinance.
- 4. The Treasurer is authorized to transfer up to 10 percent of the total budget between budget items within the fund; however, the Board of Commissioners must approve any revisions that alter the total disbursements of any fund.

## 3. Summary of Actuarial Methods and Assumptions Used in the Calculation of the 2021 Contribution Rate

Valuation Date

Actuarially determined contribution rates are calculated as of December 31 each year, which are 12 months prior to the beginning of the fiscal year in which contributions are reported.

Methods and Assumptions Used to Determine 2021 Contribution Rates

Actuarial Cost Method: Aggregate entry age = normal

Amortization Method: Level percentage of payroll, closed

Remaining Amortization Period: 22-year closed period

Asset Valuation Method: 5-year smoothed market; 20% corridor

Wage Growth: 3.25%

#### Notes to the Required Supplementary Information Year Ended June 30, 2022

## 3. Summary of Actuarial Methods and Assumptions Used in the Calculation of the 2021 Contribution Rate (continued)

Price Inflation: 2.50%

Salary Increases: 3.35% to 14.25%, including inflation

Investment Rate of Return: 7.25%

Retirement age: Experience -based table of rates that are specific to the

type of eligibility condition; last updated for the 2017 valuation pursuant to an experience study of the period

2014 to 2016.

Mortality: For non-disabled retirees, an IMRF specific mortality

table was used with fully generational projections scale MP-2017 (base year 2015). The IMRF specific rates were developed from the RP-2014 Blue Collar Health Annuitant Mortality Table with adjustments to match current IMRF experience. For disabled retirees, an IMRF specific mortality table was used with fully generational projection scale MP-2017 (base year 2015). The IMRF specific rates were developed from the RP-2014 Disabled Retirees Mortality Table applying the same adjustment that were applied for non-disabled lives. For active members, an IMRF specific mortality table was used with fully generational projection scale MP-2017 (base year 2015). The IMRF specific rates were developed from the RP-2014 Employee Mortality Table with adjustments to match current IMRF

experience.

Other Information

There were no benefit changes during the year.



## <u>Schedule of Expenditures - Budget and Actual - General Fund</u> <u>Year Ended June 30, 2022</u>

	Original and Final Budget	Actual	Variance Over (Under)	
Expenditures				
Salaries, Professional F/T	\$ 757,000	\$ 379,409	\$ (377,591)	
Library Assistants	410,000	533,112	123,112	
Clerks	160,000	182,878	22,878	
IT Manager	98,000		61,470	
Maintenance Salaries	48,000		8,868	
Pages	27,000		(15,547)	
Health Insurance	200,000	119,363	(80,637)	
Books - Non- Fiction	18,000		14,279	
Books Fiction	18,000	38,107	20,107	
Large Print - Adult	18,000	11,882	(6,118)	
Young Adult	18,000	9,005	(8,995)	
Periodicals	18,000	7,238	(10,762)	
eContent	18,000	37,248	19,248	
Music Record	18,000	1,974	(16,026)	
Playaways(Adult)	18,000	11,077	(6,923)	
Video/ DVD, Adult	18,000	9,699	(8,301)	
Videogames (Adult)	10,000	2,910	(7,090)	
Programs, (Speakers)	18,000	8,262	(9,738)	
Summer Reading Program (Adult)	25,000	2,247	(22,753)	
Outreach (ATS)	10,000	2,203	(7,797)	
Programs (Teens)	25,000	3,617	(21,383)	
Office Supplies	2,500	453	(2,047)	
Books - Non-Fiction (Teen)	25,000	20,105	(4,895)	
Books - Fiction (Teen)	25,000	31,042	6,042	
Music Record (Teen)	-	202	202	
Playaways (JUV)	25,000	11,291	(13,709)	
Video/DVD (Teen)	25,000	4,825	(20,175)	
Videogames (Teen)	-	1,980	1,980	
Programs (Speaker) (Teen)	25,000	8,213	(16,787)	
Summer Reading Program (Teen)	25,000	6,892	(18,108)	
Outreach (YS)	-	3,401	3,401	
Office Supplies (Teen)	2,500	817	(1,683)	
Circ. Office Supplies	2,500	1,377	(1,123)	
Tech. Office Supplies	25,000	-	(25,000)	
Processing Supplies	-	12,397	12,397	
License Fees/ Maint.	100,000	40,859	(59,141)	
Computer Hardware	75,000	33,619	(41,381)	
Library Sale Items	-	849	849	
Electronic Database	-	28,228	28,228	
Consultant Fees	-	17,880	17,880	
Facility Renovations	-	164,701	164,701	

### <u>Schedule of Expenditures - Budget and Actual - General Fund</u> <u>Year Ended June 30, 2022</u>

	Original and Final Budget	Actual	Variance Over (Under)
			(continued)
Office Supplies (IT)	2,500	106	(2,394)
Digital Media Lab	-	5,428	5,428
Telephone	30,000	12,848	(17,152)
Computer Line	6,000	4,026	(1,974)
Printers	5,000	1,247	(3,753)
Copy Machine	50,000	20,586	(29,414)
Postage	10,000	2,174	(7,826)
Library Events	-	1,063	1,063
Library Special Events	-	2,891	2,891
Legal Notice	15,000	2,187	(12,813)
Travel & Seminars	-	821	821
Continuing Education	10,000	8,115	(1,885)
Dues	-	6,470	6,470
POS Fees	-	3,378	3,378
Outreach (CS)	-	7,329	7,329
Office Supplies (Admin)	5,000	1,375	(3,625)
Lost Material Reimbursement	-	1,008	1,008
Library Fine Refunds	-	26	26
Copy Paper	-	2,585	2,585
Furniture and Equipment	600,000	4,189	(595,811)
Consortium Fees	40,000	22,809	(17,191)
Meeting Room Deposit Refund	-	150	150
Legal Fees	15,000	3,744	(11,256)
Friends of the Library Disbursements	-	6,844	6,844
Contingency	150,000	940	(149,060)
Worker's Compensation	100,000	3,397	(96,603)
Unemployment Compensation	100,000	2,215	(97,785)
IMRF Expense	225,000	164,330	(60,670)
FICA Expense	150,000	99,209	(50,791)
Audit Expense	35,000	24,213	(10,787)
Insurance Expense		17,074	17,074
Total Expenditures	\$ 3,856,000	\$ 2,442,209	\$ (1,413,791)

# Combining Balance Sheet Non-Major Governmental Funds June 30, 2022

	_	Special Revenue Funds													
	Debt Service	Buildii <u>Gro</u> u		IM	RF	FIG	CA	Aı	ıdit		oility		orking Capital	No Gove	Total onmajor ernmental Funds
Assets	¢.	ф 4	107.727	ф		Ф		ф		Ф		ф	202.025	Ф	600 <b>770</b>
Cash and Investments Property Taxes	\$ -	\$ 4	186,737	\$	-	\$	-	\$	-	\$	-	\$	202,035	\$	688,772
Receivable	-		-		716		716		716		716		-		2,864
Due from Other Funds	<del></del>		11,710										2,622		14,332
Total Assets	\$ -	\$ 4	198,447	\$	716	\$	716	\$	716	\$	716	\$	204,657	\$	705,968
Liabilities, Deferred Inflow and Fund Balances Liabilities:	s of Resources														
Deferred Inflows of Resources: Unavailable Property Taxes Total Deferred Inflows of Resources	<u>\$</u>	\$	<del>-</del>	\$	665 665	\$	665 665	<u>\$</u>	665 665	\$	665 665	\$		\$	2,660 2,660
Fund Balances: Restricted for:															<u></u>
<b>Building and Grounds</b>	-	4	198,447		-		-		-		-		-		498,447
Employee Benefits	-		-		51		51		-		-		-		102
Audit Insurance	-		-		-		-		51		51		-		51 51
Working Capital	- -				-		-		-		J1 -		204,657		204,657
Total Fund Balances		4	198,447		51		51		51		51		204,657		703,308
Total Liabilities, Deferred Inflows of Resources and Fund Balances	<u>\$</u>	<u>\$ 4</u>	<u>198,447</u>	<u>\$</u>	716	<u>\$</u>	716	<u>\$</u>	716	<u>\$</u>	716	<u>\$</u>	204,657	\$	705,968

# Combining Statement of Revenues, Expenditures and Changes in Fund Balances Non-Major Governmental Funds Year Ended June 30, 2022

Special Revenue Funds

				Special Key	renue runas			
Revenues	Debt Service	Building and Grounds	IMRF	FICA	Audit	Liability Insurance	Working Capital	Total Nonmajor Governmental Funds
	\$ -	\$ -	\$ 1.612	\$ 1,612	¢ 1.610	\$ 1.612	¢	¢ 6.110
Property Taxes	\$ -		\$ 1,612	λ <b>5</b> 1,012	\$ 1,612	\$ 1,612	\$ -	\$ 6,448
Impact Fees	-	32,305	•	-	-	-	-	32,305
Interest		677		<u> </u>			39	716
Total Revenues		32,982	1,612	1,612	1,612	1,612	39	39,469
Expenditures Current:								
Culture and Recreation	-	_	1,612	1,612	1,612	1,612	-	6,448
Capital Outlay	98,298	3,385			-	-	-	101,683
Total Expenditures	98,298	3,385	1,612	1,612	1,612	1,612		108,131
Net Change in Fund Balance	(98,298)	29,597			-	-	39	(68,662)
Fund Balance, Beginning of Year	98,298	468,850	51	51	51	51	204,618	771,970
Fund Balance, End of Year	\$ -	\$ 498,447	\$ 51	\$ 51	<u>\$ 51</u>	<u>\$ 51</u>	\$ 204,657	\$ 703,308

# Schedule of Revenues, Expenditures and Changes in Fund Balance Budget and Actual - Debt Service Fund Year Ended June 30, 2022

	Original and Final Budget	Actual	Variance Over (Under)	
Revenues:				
Property Taxes	\$ -	\$ -	\$ -	
Expenditures:				
Current:				
Capital Outlay		98,298		
Total Expenditures		98,298		
Net Change in Fund Balance	\$ -	(98,298)	\$	
Fund Balance, Beginning of Year		98,298		
Fund Balance, End of Year		<u>\$</u>		

# Schedule of Revenues, Expenditures and Changes in Fund Balance Budget and Actual - Building and Grounds Fund Year Ended June 30, 2022

	iginal and nal Budget	Actual		Variance Over (Under)	
Revenues:					
Builder Contributions	\$ 75,000	\$	32,305	\$	(42,695)
Interest and Investment Income	 375		677		302
Total Revenues	 75,375		32,982		(42,393)
Expenditures:					
Current:					
Capital Outlay	 750,000		3,385		(746,615)
Total Expenditures	 750,000		3,385		(746,615)
Net Change in Fund Balance	\$ (674,625)		29,597	\$	704,222
Fund Balance, Beginning of Year			468,850		
Fund Balance, End of Year		\$	498,447		

# Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual - Illinois Munipal Retirement Fund Year Ended June 30, 2022

	al and Budget	Actual	Variance Over (Under)	
Revenues:				
Property Taxes	\$ 1,456	\$ 1,612	\$ 156	<u></u>
Total Revenues	 1,456	1,612	156	<u></u>
Expenditures:				
Current:				
IMRF Expenses	 1,500	1,612	112	<u></u>
Total Expenditures	 1,500	1,612	11	2
Net Change in Fund Balance	\$ 44	-	\$ (44	<u>·)</u>
Fund Balance, Beginning of Year		51		
Fund Balance, End of Year		<u>\$ 51</u>		

# Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual - Social Security Fund Year Ended June 30, 2022

	nal and Budget	Actual		Variance Over (Under)	
Revenues:					
Property Taxes	\$ 1,456	\$ 1,6	512	\$	156
Total Revenues	 1,456	1,6	512		156
Expenditures:					
Current:					
FICA Expenses	 1,500	1,6	512		112
Total Expenditures	 1,500	1,6	512		112
Net Change in Fund Balance	\$ (44)		-	\$	44
Fund Balance, Beginning of Year			51		
Fund Balance, End of Year		\$	51		

# Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual - Audit Fund Year Ended June 30, 2022

	nal and Budget	Actual	Variance Over (Under)	
Revenues:				
Property Taxes	\$ 1,456	\$ 1,612	\$	156
Total Revenues	 1,456	1,612		156
Expenditures:				
Current:				
Audit and Accounting	 1,500	1,612		112
Total Expenditures	 1,500	1,612		112
Net Change in Fund Balance	\$ (44)	-	\$	44
Fund Balance, Beginning of Year		51		
Fund Balance, End of Year		\$ 51		

# Schedule of Revenues, Expenditures and Changes in Fund Balance - Budget and Actual - Liability Insurance Fund Year Ended June 30, 2022

	Orig Fina	Actual		Variance Over (Under)		
Revenues:						
Property Taxes	\$	1,456	\$	1,612	\$	156
Total Revenues		1,456		1,612		156
Expenditures:						
Current:						
Insurance		1,600		1,612		12
Total Expenditures		1,600		1,612		12
Net Change in Fund Balance	\$	(144)		-	\$	144
Fund Balance, Beginning of Year				51		
Fund Balance, End of Year			\$	51		

# Schedule of Revenues, Expenditures and Changes in Fund Balance Budget and Actual - Working Capital Fund Year Ended June 30, 2022

	nal and Budget	Actual	Variance Over (Under)		
Revenues:					
Interest and Investment Income	\$ 50	\$	39	\$	(11)
Total Revenues	 50		39		(11)
Expenditures:					
Current:					
Miscellaneous Expenditures	 				
Total Expenditures	 				
Net Change in Fund Balance	\$ 50		39	\$	(11)
Fund Balance, Beginning of Year		204,6	518		
Fund Balance, End of Year		\$ 204,6	57		



### Schedule of Assessed Valuations, Tax Rates, Extensions and Collections

#### Last Five Levy Years

		2021	_	2020	<u></u>	2019		2018		2017
Assessed Valuations	-									
Will County	\$	1,526,919,121	\$	1,455,872,990	\$	1,397,599,934	\$	1,330,060,837	\$	1,275,163,409
	_	Rate								
General		0.1920		0.1953		0.1323		0.1339		0.1343
Municipal Retirement		0.0001		0.0001		0.0001		0.0001		0.0001
Social Security		0.0001		0.0001		0.0001		0.0001		0.0001
Liability Insurance		0.0001		0.0001		0.0001		0.0001		0.0001
Audit		0.0001		0.0001		0.0001		0.0001		0.0001
Library Building & Site		0.0196		0.0200		0.0170		0.0175		0.0180
Debt Service	_		_		_		_	0.0721		0.0794
Total Rate		0.2120	_	0.2157	_	0.1497	_	0.2239		0.2321
		Amount	_	Amount	_	Amount	_	Amount		Amount
General	\$	2,931,685	\$	2,843,320	\$	1,849,025	\$	1,780,951	\$	1,712,545
Municipal Retirement		1,527		1,456		1,398		1,330		1,275
Social Security		1,527		1,456		1,398		1,330		1,275
Liability Insurance		1,527		1,456		1,398		1,330		1,275
Audit		1,527		1,456		1,398		1,330		1,275
Library Building & Site		299,276		291,174		237,592		232,761		229,529
Debt Service	_		_		_		_	958,974		1,012,480
Total Tax Extension	<u>\$</u>	3,237,069	<u>\$</u>	3,140,318	<u>\$</u>	2,092,207	<u>\$</u>	2,978,006	<u>\$</u>	2,959,654
Tax Collections to Date	\$	1,716,781	\$	3,137,565	\$	2,091,496	\$	2,977,145	\$	2,958,524
	<u> </u>	-,,,,	_		_		=			