

New Lenox Public Library District

Board of Trustees Meeting

120 Veterans Parkway, New Lenox, Illinois

January 19, 2026

Regular Meeting - 7:00 p.m.



AGENDA

1. **Call to Order & Roll Call**
2. **Pledge of Allegiance**
3. **ACTION: APPROVE remote attendance of Trustee(s) if needed**
4. **Audience to Visitors**
5. **Staff Report:** Nicole Wright, Marketing Coordinator
6. **Approval of General and Special Meeting Minutes:**
 - A. ACTION: APPROVE Finance Committee Meeting Minutes on December 15, 2025, and General Meeting Minutes on December 15, 2025
7. **Correspondence & Director's Report**
8. **Treasurer's Report and Bills**
 - A. ACTION: APPROVE Bills Paid for December 2025
9. **Board Reports/Committee Reports and Upcoming Meeting Dates**
 - A. April 20 - Personnel Committee
 - B. May 18 – Finance Report during reg. mtg.
10. **Old Business**
 - A. REVIEW: RAILS Membership Standards - Facilities
 - B. REVIEW: Illinois Library Standards – Access
11. **REVIEW: Review General Policies 301 Parameters & Priorities Of The Collection, 302 Use, Availability & Labeling, 303 Evaluation Of The Collection, & 309 Disposal Of Library Materials**
12. **New Business – Consent Agenda** *(Any item on the Consent Agenda may be removed for separate consideration by any Board Member)*
 - A. ACTION – APPROVE Personnel Policy 210 – Cell Phone Reimbursement (2nd read)
 - B. ACTION – Update General Policy 201 - additional options for checking out materials (1st Read)
 - C. ACTION – APPROVE Library Closure for MakerDay Event on Saturday, April 18, 2026
 - D. ACTION – APPROVE Final Pay App for Kandu Construction Café Project
 - E. ACTION – APPROVE Executive Director Job Description Update
 - F. ACCEPT Per Capita Grant
13. **Board Continuing Education**
 - A. Last Month's Review: Navigate Your Role- Trustee Resources
 - B. Next Month's Module: State of Illinois Training Requirements for Trustees (Trustee Journey)
14. **Executive Session** pursuant to 5 ILCS 120/2: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity
OR Executive Session pursuant to 5 ILCS 120/2: Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.
 - A. ACTION – APPROVE Closed Meeting Minutes Review Including Release of Closed Session Minutes per Executive Session Discussion
 - B. ACTION – APPROVE Destruction of Executive Session Recordings Older Than 18 Months
15. **Trustee Comments**
16. **Adjournment**

Any individual requiring special accommodations as specified by the Americans with Disabilities Act is requested to notify the New Lenox Public Library District - ADA Compliance Coordinator at 815- 485-2605 at least 24 hours in advance of the meeting date. Public comments and any responses will be read into the public meeting record. You may submit your public comments via email in advance of the meeting to: Michelle Krooswyk at director@newlenoxlibrary.org.