New Lenox Public Library District

Board of Trustees Meeting

120 Veterans Parkway, New Lenox, Illinois

July 21, 2025

Regular Meeting - 7:00 p.m.



AGENDA

- 1. Call to Order & Roll Call
- 2. Pledge of Allegiance
- 3. ACTION: APPROVE remote attendance of Trustee(s) if needed
- 4. Audience to Visitors
- 5. Staff Report: Patron & Technical Services Manager Denise Towne
- 6. Approval of General and Special Meeting Minutes:
 - A. ACTION: APPROVE Strategic Plan Workshop Meeting Minutes on June 16, 2025, General Meeting Minutes on June 16, 2025, and Closed Meeting Minutes on June 16, 2025
- 7. Correspondence & Director's Report
- 8. Treasurer's Report and Bills
 - A. ACTION: APPROVE Bills Paid for May
- 9. Board Reports / Committee Reports and Upcoming Meeting Dates
 - A. August 18 B&A Hearing & Master Building Plan Ad Hoc Committee
 - B. September 15 Policy Committee
 - C. October 20 Truth in Taxation Hearing

- D. November 17 Personnel Committee
- E. December 15 Finance Committee
- F. September-Intergovernmental Meeting

10. Old Business

- A. REVIEW: RAILS Membership Standards Funding
- B. REVIEW: Serving Our Public 4.0 Chapter 7: Collection Management
- C. REVIEW: Review General Policies 217 Wireless Network Usage and 218 Social Media for Library; Review Personnel Policies 302 Email/Internet Usage, and 303 Social Media Use
- 11. New Business Consent Agenda (Any item on the Consent Agenda may be removed for separate consideration by any Board Member)
 - A. ACTION: APPROVE 2026 Board Meetings Dates
 - B. ACTION: APPROVE 2026 Building Closures for Holidays and Staff Development Days
 - C. ACTION: APPROVE Recommendations for Amending and/or Releasing Closed Session Minutes
 - D. ACTION: APPROVE Destruction of Closed Session Audio Recordings Older than 18 Months
 - E. ACTION: APPROVE Pay App #1 for Kandu Construction for Café Project
 - F. APPOINT Two Trustees to Audit Secretary's Report
 - G. REVIEW: Tentative Budget and Appropriations Ordinance 25-3
 - H. REVIEW: Update to General Policy 204 Fees
- **12. Continuing Education** iLEAD: Board Operations Module
- 13. Executive Session pursuant to 5 ILCS 120/2: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity OR Executive Session pursuant to 5 ILCS 120/2: Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.
- 14. Trustee Comments
- 15. Adjournment

Any individual requiring special accommodations as specified by the Americans with Disabilities Act is requested to notify the New Lenox Public Library District - ADA Compliance Coordinator at 815-485-2605 at least 24 hours in advance of the meeting date.

Public comments and any responses will be read into the public meeting record. You may submit your public comments via email in advance of the meeting to: Michelle Krooswyk at director@newlenoxlibrary.org.