

# New Lenox Public Library District Board of Trustees Meeting

120 Veterans Parkway, New Lenox, Illinois

April 21, 2025

Personnel Committee Meeting – 6:00 pm



## MINUTES

The meeting of the New Lenox Public Library District Board of Trustees *Personnel* Committee was called to order at 6:02 pm by Trustee Moncek on Monday, April 21, 2025, at the New Lenox Library, 120 Veterans Parkway, New Lenox, Illinois.

Trustees Present at the Library Building: President Vancina, Secretary Moncek, Treasurer Dr. Edward Tarto, Trustee Loecke, Trustee Nolan

Absent: Trustee Didion and Vice President Monbrod

Staff present: Executive Director Michelle Krooswyk, Assistant Director Shalyn Rodriguez, Administrative Coordinator Melissa Seaberg, Adult and Teen Services Manager Monica Waligorski, Youth Services Manager Alissa Raschke-Janchenko, Patron & Tech Services Manager Denise Towne, Studio Manager John Morgan

### Audience to Visitors

None

### New Business

- Discuss the annual evaluation of the Executive Director
- Collaboration between Trustees and Executive Director to create FY2026 Action Plan and Associated Goals

### Discussion

- None

### Executive Session

Trustee Vancina motioned and Trustee Tatro Seconded to go into Executive session at 6:05 p.m. for the purpose of discussing pursuant to 5 ILCS 120/2: the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity OR Executive Session pursuant to 5 ILCS 120/2: Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. Motion passed by unanimous roll call vote.

- The Board returned to Open session at 6:58 p.m.

### Adjournment

Committee Chair Erin Moncek declared the meeting is adjourned at 6:59pm

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Respectfully Submitted:

Melissa Seaberg

Administrative Coordinator/Recording Secretary